



Government of the People's Republic of Bangladesh
Prime Minister's Office Bangladesh Economic Zones Authority (BEZA)
"Support to Capacity Building of Bangladesh Economic Zones Authority" Project
Monem Business District (Level-12)
111, Bir Uttam C. R. Dutta Road, Dhaka-1205.

Memo No. 03.761.011.01.07.059.2018.5367

Date: 25 November 2018

Subject: Request for Expression of Interest (REOI) for Selection of Project Management & Monitoring Specialist (National) under PSDSP Additional Financing (Package No.: BEZA S-127).

The government is in process of creation of Economic Zones across the country for both export and local market oriented industries based on the cluster principle for similar industries for the purpose of promoting economic development of the country. In this regard strengthening the BEZA was arranged through Private Sector Development Support Project (PSDSP) within which "Support to Capacity Building of Bangladesh Economic Zones Authority" Project (STCB) is under implementation by Bangladesh Economic Zones Authority (BEZA). Now the additional finance of Private Sector Development Support Project (PSDSP) is under implementation. The STCB provides support and services to BEZA including Bangladesh Economic Zones Development Project (Phase-1) mainly in terms of providing professional services. An experienced **Project Management & Monitoring Specialist** can add value to the services of STCB and Bangladesh Economic Zones Development Project (Phase-1) by providing appropriate input related to project management and monitoring. STCB project will be ended on 30/06/2019 and the unfinished works will be transferred to Bangladesh Economic Zones Development Project (Phase-1) according to the directives of project documents.

2. EDUCATIONAL QUALIFICATION: B.Sc. in Civil Engineering or equivalent engineering degree. Preference may be given to the candidates with B. Sc. in Civil Engineering.

3. EXPERIENCE: The applicant should have (a) at least 15 (fifteen) years working experience in government with exposure of implementation as project director/Deputy project director of infrastructure/development project; (b) sufficient knowledge of procurement under GOB and development assisted projects; (c) knowledge in preparing TPP/DPP; (d) good report writing skills in English; (e) preparation of development project proposal including bidding documents and monitoring report skills, etc.

4. RESPONSIBILITIES: The Project Management & Monitoring Specialist should be able to, but not limited to (a) prepare project document related to infrastructure development issues; (b) perform day to day monitoring schedule for all projects under BEZA; (c) prepare implementation monitoring plan for all projects implemented by BEZA; (d) ensure baseline infrastructure related project documents are produced, maintained and effectively used; (e) ensure assigned projects are correctly planned and managed during execution; (f) monitor and control financial status of project; (g) report financial, resources, technical issues, customer satisfaction status of assigned projects to management; (h) identify important potential risks related to project, and establish and execute detailed plans to ensure risks are mitigated and opportunities are realized; (i) develop overall project plans for cross-organizational projects, consistent with specific project objectives as defined by project owner and key stakeholders; (j) ensure assigned individuals are executing identified and assigned tasks; (k) perform any other relevant tasks assigned by the authority, etc.

5. OTHER TERMS AND CONDITIONS : (a) Duration: Upto 31 December 2020; (b) Duty Station: BEZA Office located at Dhaka/Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN), Mirsarai; however the consultant should have field visits across the economic zones in different districts.

6. OTHER CRITERIA:

a) The consultant will be selected in accordance with the procedure set out in the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers" dated January 2011 (Revised July 2014).

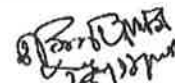
b) The consultant will have capability to carry out the assignment in terms of overall suitability, age, training, computer skills, proficiency in English, etc. Knowledge of local conditions and administrative systems etc. will also be considered.

c) Only short-listed candidates will be contacted for interview.

7. The undersigned now invites eligible applicants to express their interest in providing intended services as above. Applicants are requested to submit application accompanied by (a) Signed CV with a cover letter along with the soft copy (MS Word File) of the CV in CD/DVD and (b) Two passport size Photographs. The CV should have a declaration of correctly described and free from any willful misstatement which may lead to disqualification or dismissal, if engaged.

8. Interested Applicants are requested to send their expressions of interest for the position by 03.00 P.M. of 17 December 2018, in sealed envelope, clearly marked "Expression of interest (EOI) for Project Management & Monitoring Specialist (National)" to the undersigned by direct delivery/mail/courier service. Any EOI received after the deadline will not be accepted. Any persuasion by the applicant will be treated as disqualification.

The authority reserves the right to reject any or all the EOIS without assigning any reason whatsoever.


(S. M. Nurul Alam)
Additional Secretary
Project Director
Phone: 02-96 32 473

Size : 10"x 3col

Daily Asian Age 26/11/2018