

Government of the People's Republic of Bangladesh

Prime Minister's Office

Bangladesh Economic Zones Authority (BEZA)

"Support to Capacity Building of Bangladesh Economic Zones Authority" Project

Monem Business District (Level-12)

111, Bir Uttam C. R. Dutta Road, Dhaka-1205.

Memo No.03.761.011.01.09.203.2019- 5507 (2)

Date: 7 March 2019

Subject: Request for Expression of Interest (REOI) for Selection of Environmental Specialist (National) under PSDSP Additional Financing (Package No.: BEZA S-131).

The government is in process of creation of Economic Zones across the country for both export and local market oriented industries based on the cluster principle for similar industries for the purpose of promoting economic development of the country. In this regard strengthening the BEZA was arranged through Private Sector Development Support Project (PSDSP) within which "Support to Capacity Building of Bangladesh Economic Zones Authority" Project (STCB) is under implementation by Bangladesh Economic Zones Authority (BEZA). Now the additional finance of Private Sector Development Support Project (PSDSP) is under implementation. The STCB provides support and services to BEZA including Bangladesh Economic Zones Development Project (Phase-1) mainly in terms of providing professional services. An experienced Environmental Specialist can add value to the services of STCB and Bangladesh Economic Zones Development Project (Phase-1) by providing appropriate input related to Environmental issues.

2. EDUCATIONAL QUALIFICATION: The candidate must possess a minimum Masters/Post Graduate degree in Environmental Science/Engineering or similar discipline.

3. EXPERIENCE: The applicant should possess minimum 10 (Ten) years of experience in developing and implementing environmental management system framework with at least 5 (Five) years of experience in carrying out Environmental Impact Assessment (EIA) and preparation of Environment Management Plan (EMP) for various industries, preferably Land Development and Infrastructure Projects including Civil works, RMG sector. Experience shall also include the implementation of industrial and construction related pollution control measures. The candidate must have good knowledge on Environmental Laws and/or Framework of Bangladesh and environment safeguard policies of the World Bank.

4. RESPONSIBILITIES: The scopes of the work of the Environmental Specialist (National) include, but not limited to, the following: Supervise the implementation of EMF throughout the project implementation period; Work closely with various agencies associated with the sub-project such as Transaction Advisors, Master Developers, Private EZ Developers, Contractors, etc. and ensure that all the activities and measures are implemented as per the regulatory requirements of GOB and the EMF of PSDSP; Ensure the integration of EIA and EMP measures into the sub-project design and implementation plans such as contract documents, maintenance contracts, tenant lease agreements, etc.; Review various Environment and other documents with regard to their compliance with the EMF, various environmental issues and the adequacy of management measures and provide necessary guidance to consultants in improving the reports prior to forwarding to CCU / The World Bank for necessary approval / clearance; Co-ordinate with the Environmental Engineers of the Master Developer/ Contractor and provide necessary guidance in implementing EMPs, guidance in securing regulatory clearances on Environment from DoE and other agencies; Carry out regular visits to sub-project implementation sites to supervise as well provide onsite guidance to the Master Developers and the contractors on the implementation EMP and the EMF of PSDSP; Co-ordinate with the Environment Expert at CCU-PSDSP and provide all assistance on environmental safeguard management of the sub-project; Maintain a database in a standard form, on the status of various environmental activities of the sub-project (clearances, compliances, EIA reports, progress reports, etc.) and update the same on regular basis; Prepare and submit monthly progress reports to the CCU / GoB and quarterly progress reports to the World Bank, on all the aspects related to environmental management in the sub-project; Function as a single-point contact at the PIU for the sub-project and for other external agencies, including the World Bank, and provide all support on environmental matters of the sub-project; Follow up with the Master Developer and the contractors, and other agencies in addressing various environmental safeguard actions agreed with the GoB and the World Bank from time to time, and provide timely update to the CCU and the Bank; Prepare monthly performance reports for the project of BEZA; Organize seminars, training programs, workshops, conferences etc. related to environment; Work closely with BEZA in environment related issues; Monitor and supervise the works of Central Effluent Treatment Plant (CETP); Suggest BEZA to implement Green Economic Zone; Assist BEZA to formulate Environmental Guidelines; Any other related task assigned by the PD/BEZA.

5. OTHER TERMS AND CONDITIONS (a) Duration: Upto 28 February 2021 (20 Months); (b) Duty Station: BEZA Office located at Dhaka; however the consultant should have field visits across the economic zones located in different districts.

6. OTHER CRITERIA:

a) The consultant will be selected in accordance with the procedure set out in the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers" dated January 2011 (Revised July 2014).

b) The consultant will have capability to carry out the assignment in terms of overall suitability, training, computer skills, proficiency in English, etc. Knowledge of local conditions and administrative systems etc. will also be considered.

c) Only short-listed candidates will be contacted for interview

7. The undersigned now invites eligible applicants to express their interest in providing intended services as above. Applicants are requested to submit application accompanied by (a) Signed CV with a cover letter along with the soft copy (MS Word File) of the CV in CD/DVD and (b) Two passport size Photographs. The CV should have a declaration of correctly described and free from any willful misstatement which may lead to disqualification or dismissal, if engaged. The Terms of Reference is available in www.beza.gov.bd.

8. Interested Applicants are requested to send their expressions of interest for the position by 03.00 P.M. of 31 March 2019, in sealed envelope, clearly marked "Expression of Interest (EOI) for Environmental Specialist (National)" to the undersigned by direct delivery/mail/courier service. Any EOI received after the deadline will not be accepted. Any persuasion by the applicant will be treated as disqualification.

The authority reserves the right to annul the process or to reject all the EOIS without assigning any reason whatsoever.

(Dr. Malay Choudhury)

Project Director (Joint Secretary)

Additional Charge


Phone: 02-96 32 473

Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority (BEZA)
"Support to Capacity Building of Bangladesh Economic Zones Authority"
Project
Monem Business District (Level-12)
111, Bir Uttam C. R. Dutta Road, Dhaka-1205.


Terms of Reference
for
Selection of Environment Specialist (National)
under PSDSP Additional Financing
Package No.: BEZA S-131

February 2019

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Liaquat Ali
Procurement Specialist
Support to Capacity Building of Bangladesh
Economic Zones Authority (BEZA)
Prime Minister's Office

মোহাম্মদ হাযিদুল ইসলাম
উপ-প্রকল্প পরিচালক (প্রশিক্ষণ ও কার্যক্রম)
সহকারী প্রকল্প পরিচালক (প্রশিক্ষণ ও কার্যক্রম)
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Dr. Malay Choudhury
Project Director (Joint Secretary)
Additional Charge
Support to Capacity Building of
Bangladesh Economic Zones Authority
Prime Minister's Office

Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority (BEZA)
"Support to Capacity Building of Bangladesh Economic Zones Authority" Project
Monem Business District (Level-12)
111, Bir Uttam C. R. Dutta Road, Dhaka-1205.

Terms of Reference for Selection of Environmental Specialist (National)
under PSDSP Additional Financing (Package No.: BEZA S-131).

(a) Background:

The government is in process of creation of Economic Zones across the country for both export and local market oriented industries based on the cluster principle for similar industries for the purpose of promoting economic development of the country. In this regard strengthening the BEZA was arranged through Private Sector Development Support Project (PSDSP) within which "Support to Capacity Building of Bangladesh Economic Zones Authority" Project (STCB) is under implementation by Bangladesh Economic Zones Authority (BEZA). Now the additional finance of Private Sector Development Support Project (PSDSP) is under implementation. The STCB provides support and services to BEZA including Bangladesh Economic Zones Development Project (Phase-1) mainly in terms of providing professional services. An experienced **Environmental Specialist** can add value to the services of STCB and Bangladesh Economic Zones Development Project (Phase-1) by providing appropriate input related to Environmental issues.

(b) Objectives

The main objectives are:

1. To implement the Environmental Management Framework (EMF) of the project through supervision, co-ordination among various agencies and environmental experts associated with the project in accordance with all the regulatory requirements of GoB and WB rules/regulations/conventions/protocols.
2. To ensure the integration of Environmental Impact Assessment (EIA) and Environmental Management Plan (EMP) measures into the project design and implementation plans.
3. To review various environmental and other documents with regard to their compliance with EMF.

4. To co-ordinate and provide guidance in implementing EMPs with the associated personal and agencies to ensure the clearance of environment.
5. To formulate, maintain and update a standard database related to environmental activities of the project according to Department of Environment (DoE) and other related regulations by GoB.
6. Act as a single point contact person at the PIU and provide all kinds of support documents for the other agencies.

(c) The Scope of Services:

The scopes of the work of the Environmental Specialist (National) include, but not limited to, the following:

- Supervise the implementation of EMF throughout the project implementation period;
- Work closely with various agencies associated with the sub-project such as Transaction Advisors, Master Developers, Private EZ Developers, Contractors, etc. and ensure that all the activities and measures are implemented as per the regulatory requirements of GOB and the EMF of PSDSP;
- Ensure the integration of EIA and EMP measures into the sub-project design and implementation plans such as contract documents, maintenance contracts, tenant lease agreements, etc.
- Review various Environment and other documents with regard to their compliance with the EMF, various environmental issues and the adequacy of management measures and provide necessary guidance to consultants in improving the reports prior to forwarding to CCU / The World Bank for necessary approval / clearance;
- Co-ordinate with the Environmental Engineers of the Master Developer/ Contractor and provide necessary guidance in implementing EMPs, guidance in securing regulatory clearances on Environment from DoE and other agencies;
- Carry out regular visits to sub-project implementation sites to supervise as well provide onsite guidance to the Master Developers, Private EZ Developers and the contractors on the implementation EMP and the EMF of PSDSP;
- Co-ordinate with the Environment Expert at CCU-PSDSP and provide all assistance on environmental safeguard management of the sub-project;
- Maintain a database in a standard form, on the status of various environmental activities of the sub-project (clearances, compliances, EIA reports, progress reports, etc.) and update the same on regular basis;

- Prepare and submit monthly progress reports to the CCU / GoB and quarterly progress reports to the World Bank, on all the aspects related to environmental management in the sub-project;
- Function as a single-point contact at the PIU for the sub-project and for other external agencies, including the World Bank, and provide all support on environmental matters of the sub-project;
- Follow up with the Master Developer and the contractors, and other agencies in addressing various environmental safeguard actions agreed with the GoB and the World Bank from time to time, and provide timely update to the CCU and the Bank.
- Prepare monthly performance reports for the project of BEZA;
- Organize seminars, training programs, workshops, conferences etc. related to environment;
- Work closely with BEZA in environment related issues;
- Monitor and supervise the works of Central Effluent Treatment Plant (CETP);
- Suggest BEZA to implement Green Economic Zone;
- Assist BEZA to formulate Environmental Guidelines;
- Any other related task assigned by the PD/BEZA.

(d) Schedule of various task for Environment Specialist (National):

Sl no.	Nature of Work	Starting Time	Finishing Time	Place of performance of different tasks	Remarks
1	a. Preparation of overall action plan for all jobs related to Environment Specialist to be under carried out mentioned in the scopes of Environment Specialist BEZA & Project's in compliance with loan/credit/ grant covenant. b. Study all environment related reports received from TAS or any other firm engaged by the client/BEZA.	Throughout the contract		BEZA Office Dhaka.	All kinds of jobs related to Environment Specialist to be completed as per preference list and to be placed to Project Director (PD) /appropriate authority for approval.

Sl no.	Nature of Work	Starting Time	Finishing Time	Place of performance of different tasks	Remarks
2	a. Review all the environment related submitted report/s by Transaction Advisory Services (TAS) or any other firm engaged by the client/BEZA and ensure necessary steps to make the reports standard, meaningful and best quality. b. Help in evaluation of Request for Proposals (RFP), bid/proposal evaluation reports etc. In accordance with the world Environment rules & regulations following the standard formula.	-Do-	-Do-	-Do-	-Do-
3	Proper implementation of works mention steps in time to achieve the objective of the project.	-Do-	-Do-	-Do-	-Do-
4	Provide imputes for seminar/workshop/investment/ Roadshows/ any other works mentioned in the scopes of Environment Specialist. Provide training and organize, as necessary, seminars for colleagues and other stakeholders as per the requirement of BEZA/Project;	-Do-	-Do-	-Do-	-Do-
5	Monitor & review the deliverable submitted by any firms engaged by the client/BEZA particularly relevant to Environmental issues.	-Do-	-Do-	-Do-	-Do-
6	Prepare and submit, monthly, quarterly and final progress reports achieved on	-Do-	-Do-	As per stipulated time.	As per stipulated time

Sl no.	Nature of Work	Starting Time	Finishing Time	Place of performance of different tasks	Remarks
	Environment related jobs to the PD.				

(e) Consultant's Reporting Obligations

Sl. No.	Reports	Contents of Reports	Persons to receive them	Date of Submission
1.	Inception Report	a. Present status of the Environment related works of the PD's office of BEZA. b. Monitor/supervise/ compile all the Environmental related works done by TAS or any other firm engaged by the client/BEZA. c. Environment Clearance for ongoing Economic Zones sites.	Executive Chairman of BEZA & Project Director	Within 14 days of start of the assignment
2.	Interim Progress Report a) First Status Report b) Monitor & evaluate the works of TAS firm, Master Developer c) Study all reports of Environment issues & suggest BEZA for necessary actions for implementation.	(a) Progress report of Environment clearance for ongoing Economic Zones sites + any more sites approved later on	Executive Chairman of BEZA & Project Director	(a) quarterly (b) As and when required (c) As and when required
3.	Final Report	Overall Progress report	Executive Chairman of BEZA & Project Director	One week before end of the contract

f. Educational Qualifications:

The candidate must possess a minimum Masters/Post Graduate degree in Environmental Science/Engineering or similar discipline.

g. Experience:

The applicant should possess minimum 10 (Ten) years of experience in developing and implementing environmental management system framework with at least 5 (Five) years of experience in carrying out Environmental Impact Assessment (EIA) and preparation of Environment Management Plan (EMP) for various industries, preferably Land Development and Infrastructure Projects including Civil works, RMG sector. Experience shall also include the implementation of industrial and construction related pollution control measures. The candidate must have good knowledge on Environmental Laws and/or Framework of Bangladesh and environment safeguard policies of the World Bank.

h. Other Terms and Conditions:

(a) Duration: Upto 28 February 2021 (20 Months); (b) Duty Station: BEZA Office located at Dhaka; however the consultant should have field visits across the economic zones located in different districts.

i. Data, Facilities and Local Services to be provided by the Client:

The project will provide the following inputs and facilities:

- i) Office space and other logistic support as per project provision;
- ii) All available documents, papers and information relevant to the assignment will be provided/made accessible to the Specialist

j. Other Criteria:

- a) The consultant will be selected in accordance with the procedure set out in the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers" dated January 2011 (Revised July 2014).
- b) The consultant will have capability to carry out the assignment in terms of overall suitability, training, computer skills, proficiency in English, etc. Knowledge of local conditions and administrative systems etc. will also be considered.
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Khondoker Liaquat Ali
Procurement Specialist
Support to Capacity Building of Bangladesh
Economic Zone's Authority (BEZA)
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Dr. Malay Choudhury
Project Director (Joint Secretary)
Additional Charge
Support to Capacity Building of
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মোহাম্মদ হোসেন ইসলাম
উপ-প্রকল্প পরিচালক (সহ)
স্বরাষ্ট্র মন্ত্রণালয়, ঢাকা