



Government of the People's Republic of Bangladesh  
Bangladesh Economic Zones Authority  
Prime Minister's Office  
Monem Business District (Level-12)  
111, Bir Uttam C.R. Datta Road, Dhaka-1205  
[www.beza.gov.bd](http://www.beza.gov.bd)



### **Invitation for Enlistment/Renewal of Enlistment for Professionals (extended)**

Applications are hereby invited for enlistment/renewal of enlistment for reputed firms/ companies of Chartered Accountants, Management Consultants, Legal Consultants, Secretarial Services, Tax Consultants, Engineering Design & Development Consultants, Environment Consultants, Documentary Makers, Data & Internet Connectivity Providers, Software & Website Developers, Event Management, Travel Agents & Tour Operators, Design Makers & Printers for rendering Professional services to BEZA, Economic Zone Developers and Unit Enterprises.

The applicant must have at least 10 (ten) years professional experience in the respective field of expertise. The firm/ company should have potential and sound professionals to provide 'One Stop Service' to BEZA & its stakeholders.

Enlisted firms/companies will be eligible to work with BEZA, Economic Zone (EZ) Developers and Unit enterprises as per negotiated terms as set between the service providers and the recipients. The name & addresses of the listed firms/ companies will be circulated to all Economic Zone developers, existing and prospective unit investors for giving appointment as service providers. The enlistment will be valid for one year with provision to renew for subsequent year(s) subject to satisfactory performance.

Intending firm/ company may apply in the prescribed form which can be purchased from BEZA office on payment of TK. 10,000.00 (Taka Ten Thousand) only either by cash or by pay order in favor of Bangladesh Economic Zones Authority (BEZA). For renewal of enlistment, the prescribed form may be purchased on payment of Tk. 5,000.00 (Five Thousand) only.

The deadline of submission of the application has been extended up to 15 September 2020. Application form can also be seen and downloaded from BEZA's website (in that case, Pay Order need to be attached). The applicants, who have already submitted the application as per our previous advertisement published in January 2020, they do not need to apply again.

The authority reserves the right to accept/reject any or all the applications without assigning any reason.

#### **Md. Moniruzzaman**

General Manager (Investment Promotion)  
Bangladesh Economic Zones Authority (BEZA)  
Phone: +88-02-9632464  
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### **Introduction:**

Bangladesh Economic Zones Authority (BEZA) has been established through the enactment of Bangladesh Economic Zones Act, 2010 with the objectives of ensuring all round development in the underdeveloped areas of the country by developing industrial land, attracting investment in export and import substitute industries, fostering and generating employment. BEZA has targeted to establish 100 Economic Zones throughout the country with the objectives to create 10 million jobs and ensure \$40 billion dollar additional production and export within the time frame of 15 years.

Bangladesh is a land scarce country, every year at least 1% of total arable land is being depleted by developing homestead, urbanization and indiscriminate industrialization. BEZA is entrusted with the responsibility to develop non-arable coastal land, river basins, un-utilized government land for industrial and commercial purpose. Since establishment, BEZA has identified 88 locations for setting up Economic Zones, of which 29 Economic Zones will be developed by the private sector developers. The rest will be implemented by BEZA mainly on Public-Private Partnership basis. Bangladesh Economic Zones Act, 2010 permits BEZA to develop Domestic Market oriented Industrial enclave, Export Oriented Industrial enclave, Sector Specific Industrial enclave and Non-Processing enclave within any or all Economic Zones.

Prime objective of BEZA is to lease out Economic Zone's land to prospective Zone Developers through open bidding process. They will develop the designated land and re-allot the same to the Unit Investors for setting up their industries. Apart from these, many potential investors are desirous to get land directly from BEZA for setting up composite heavy industries, specialized utility infrastructures, cluster of import substitute and export oriented enclaves. Others may have the option to set up non processing facilitator infrastructures like; warehouse, logistic parks, hospitals, market complex etc. to support manufacturing sector within the zone.

Since BEZA is a facilitator and regulatory body to implement and control Economic Zones, therefore, the core objectives of BEZA includes pulling services of professionals who can provide pro-active service to Economic Zone investors, and thereby, expedite the process of implementation in efficient manner.

**Application Requirement:**

The applicant must have at least 10 (ten) years professional experience in the respective field of expertise. The firm/ company should have potential and sound professionals to provide 'One Stop Service' to BEZA & its stakeholders.

Enlisted firms/ companies will be eligible to work with BEZA, Economic Zone (EZ) Developers and Unit enterprises as per negotiated terms as set between the service providers and the recipients. The name & addresses of the listed firms/ companies will be circulated to all Economic Zone developers, existing and prospective unit investors for giving appointment as service providers. The enlistment will be valid for one year with provision to renew for subsequent year(s) subject to satisfactory performance.

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**5. Business Structure of applicant**

- a) Capital:
- b) Loan (if any):
- c) Turnover (for last three years):

**6. Proposed Services to offer**

- a) Name & Description of Services:
- b) Technical aspects of the Services:
- c) Work flow analysis to complete the proposed services:

**Required Documents and Pay Order/ Bank Draft as Attachment:**

- a) Audited Balance Sheet of the Applicant (Company / Firm) for last 3 (Three) Years
- b) Bank Solvency Certificates
- c) List of professionals with CV and letter of appointment (if applicable)
- d) List of clients preferably with NoA and completion certificates
- e) Schedule of Turnover for last three financial years
- f) Latest Income Tax Assessment certificate/ Tax Return for last 3 years
- g) Trade license
- h) VAT registration no.
- i) Certificate of Incorporation along with Memorandum & Articles of Association
- j) Business plan
- k) Annexures/ Schedules (If necessary)

**Signature of the Applicant with seal**