



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

নির্বাচনী চেয়ারম্যান, বাংলাদেশ অর্থনৈতিক অঞ্চল কর্তৃপক্ষ

এবং

সচিব, প্রধানমন্ত্রীর কার্যালয়

এর মধ্যে সম্পাদিত

বার্ষিক কর্মসম্পাদন চুক্তি

০১ জুলাই ২০২০-৩০ জুন ২০২১

আমি, নির্বাহী চেয়ারম্যান, বাংলাদেশ অর্থনৈতিক অঞ্চল কর্তৃপক্ষ,
সচিব, প্রধানমন্ত্রীর কার্যালয়-এর নিকট অঙ্গীকার করছি যে এই মুক্তিতে বর্ণিত ফলাফল অর্জনে সচেষ্ট থাকব।

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ফলাফল অর্জনে প্রয়োজনীয় সহযোগিতা করব।

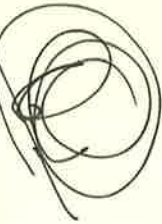
স্বাক্ষরিত:


(পবন চৌধুরী)

নির্বাহী চেয়ারম্যান (সচিব)
বাংলাদেশ অর্থনৈতিক অঞ্চল কর্তৃপক্ষ (বেঙ্গা)

১৭/০৮/২০২০ খ্রি:

তারিখ



(মোঃ জোফাঞ্জল হোসেন মিয়া)
সচিব
প্রধানমন্ত্রীর কার্যালয়

১৭/০৮/২০২০ খ্রি:

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সূচিপত্র

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Overview of the Performance of Bangladesh Economic Zones Authority

Achievements of BEZA at a glance

Bangladesh Economic Zones Authority (BEZA) has been established through the enactment of Bangladesh Economic Zones Act, 2010 with the objective to develop the country by developing Economic Zones across the country to attract FDI and domestic investment, promote export and import subsidized industries, foster and generate employment and thereby ensure economic development of the country. BEZA has targeted to establish 100 Economic Zones throughout the country with the target to create 10 million jobs and ensure \$40 billion dollar additional production and export by 2030.

BEZA has allotted industrial plots to 131 Investors to set up their factories in different Economic Zones. Around 22 different Industries in 6 Economic Zones have already started their production. Infrastructure development work of Economic Zones worth of BDT 5000 Crore is going on in full swing. BEZA has received total investment proposal around US\$19 Billion in which proposed Foreign Direct Investment is around US\$ 4.808 billion. Honda Motors, Sunimoto, Nippon, Asian Paints, Berger Paints, Adani-Wilmar, Yabang, Xindun, Siam Group, TIC Group, Unilever, Sakata Inx and China Harbour are the most prominent among the foreign investors. Electric Car, Power plant, Motorcycle, Advanced toys, Paints, Basic Steel, LPG, Chemical Industries, Textile are the proposed industries in the Economic Zones by the prospective investors. Investors also have the option to set up non-processing infrastructures like, warehouse, logistic parks, hospitals, market complex etc. to support manufacturing sector within the zone.

BEZA is currently establishing G2G Economic Zones with Japan, China and India. In addition, Singapore, The United Arab Emirates, Hong Kong, South Korea and Saudi Arabia Government have also expressed their interest to establish G2G Economic Zones in Bangladesh. BEZA has already created 30,000 direct employments in different Economic Zones throughout the country. Currently, BEZA is providing 27 types of services to the investors through its One Stop Service (OSS) Centre among which 18 types of services are being provided Online. BEZA has firmly focused to build the country's first and environment friendly planned Smart City "Bangabandhu Sheikh Mujib Slipanagar" in Mirsorai and Siakundo Upazila of Chottogram District and in Sonagazi Upazila of Feni District. BEZA's vision is in line with achieving the targets of SDG by 2030 along with the aspiration for becoming a middle income country by 2021 and a developed country by 2041. BEZA is highly committed to accelerate the economic growth of Bangladesh through rapid industrialization, backward linkage industries creation, employment generation and diversifying the nation's exports. BEZA is committed to preserve environment and ensure green production base in all Economic Zones. CETP and ETP have been made compulsory for each investor in Economic Zones. BEZA has also been working to develop a comprehensive green zone guideline for each Economic Zone with the support of development partners.

BEZA has effectively created congenial atmosphere to invite investors and more particularly Foreign Direct Investment (FDI). As a result the authority has been honored with World Free and Special Economic Zone Award by FEMOZA (A world body of Free and Special Economic Zone) for its outstanding role in developing economic zones in the region. This accolade will act as an enormous inspiration towards creating an industrially developed nation.

Challenges:

1. Target in getting the Investment Proposals can be a challenge due to Covid-19 pandemic situation,
2. Conducting development work as per the schedule at different Economic Zones is a big challenge
3. Keeping pace with land development work is tough due to Covid-19 situation.
4. Manpower at BEZA is not sufficient to carry out all its tasks smoothly.
5. Promotional activities for acceleration of investment in home and abroad have been slowed down.
6. Due to the bad situation in global economy, injecting expected FDI inflow into our economy is a challenge.
7. Employment generation is a challenge since the economy is currently moving through depression.

Future Plans of BEZA:

1. Establishment of Port at Bangabandhu Sheikh Mujib Sipanagar (BSMSN).
2. Establishment of Central Effluent Treatment Plant, Solid Waste Management, Sewerage Treatment Plant, Desalination Plant, 35 kilometer long Sheikh Hasina Soroni, Sheikh Hasina Sarobor (water reservoir) at Bangabandhu Sheikh Mujib Sipanagar (BSMSN).
3. Construction of resettlement houses and proposed clinic for the affected people during establishing EZ.
4. Establishing 31 Kilometre Rain water supply line (Storm Water Network), Electricity and telecommunication network, 40 Kilometre long water and sewerage line, 28 Kilometre long gas pipeline at BSMSN.
5. Establishing G2G based Japanese, Indian and Chinese Economic zones to facilitate the foreign investors in the respective zones.
6. Introducing 9.5 Kilometre long Cable car with the help of CUET at Naf Tourism Park.
7. Development of BEZA Management System (BMS) for proper, efficient and effective management of fund, land and document.
8. Establishment of Technical Training Centre for skill development and ensuring employment in EZs.

Please Identify Key Performance Indicators (KPI) along with unit and annual targets for the current Year. The KPIs must be included under concerned activities in the section 3 as performance indicators (PI)]

Key Performance Indicators (KPI)	Unit	weight	Annual Target (100%)
Column 1	Column 2	Column 3	Column 4
Off-Site/On-site development work of Economic Zones	%	8.0	60
Service provided through OSS	%	3.0	90
Income generation	Taka (crore)	3.0	250
Increasing Local investment	Taka (crore)	3.0	6000
Increasing Foreign investment	Taka (crore)	2.0	2000
Developer / Operator/Unit Investor Appointment	Number	2.0	9
Employment Generation	Number	3.0	12000
Establishment of Sheikh Hasina Sarobar (Water Reservoir)	%	2.0	50
Tree Plantation	%	3.0	20,000
Development work of Japanese EZ finished	%	2.0	25

উপক্রমণিকা (Preamble)

সরকারি দপ্তর/সংস্থাসমূহের প্রাতিষ্ঠানিক দক্ষতা বৃদ্ধি, স্বচ্ছতা ও জবাবদিহি জোরদার করা, সুশাসন সংহতকরণ এবং সম্পদের যথাযথ ব্যবহার নিশ্চিতকরণের মাধ্যমে রূপকল্প ২০৪১ এর যথাযথ বাস্তবায়নের লক্ষ্যে-

নির্বাচী চেয়ারম্যান, বাংলাদেশ অর্থনৈতিক অঞ্চল কর্তৃপক্ষ

এবং

সচিব, প্রধানমন্ত্রীর কার্যালয়, গণপ্রজাতন্ত্রী বাংলাদেশ সরকার এর মধ্যে ২০২০ সালের আগস্ট মাসের ১৭ তারিখে এই বার্ষিক কর্মসম্পাদন চুক্তি স্বাক্ষরিত হল।

এই চুক্তিতে স্বাক্ষরকারী উভয়পক্ষ নিম্নলিখিত বিষয়সমূহে সম্মত হলেন:

০১। লক্ষ্যমাত্রা অনুযায়ী দ্বিতীয়পক্ষ কর্মসম্পাদনের অগ্রগতি পরিবীক্ষণ করবে এবং প্রথম পক্ষ এই চুক্তির অধীনে মাসিক/ত্রৈমাসিকভিত্তিতে কর্মসম্পাদনে সম্মত লক্ষ্যমাত্রা সমূহের অর্জন বিষয়ক প্রতিবেদন দাখিল করবে;

০২। পক্ষদ্বয় পরস্পরের সম্মতিক্রমে নির্দেশিকা অনুযায়ী এই চুক্তির কোন অংশ সংশোধন, পরিমার্জন এবং/অথবা পুনঃনির্ধারণ করতে পারবে;

০৩। এই চুক্তির মেয়াদ চুক্তি স্বাক্ষরের তারিখ হতে পরবর্তী এক বছর বা আগামী ৩০ জুন ২০২১ পর্যন্ত বলবৎ থাকবে।

০৪। চুক্তিতে অন্তর্ভুক্ত অথবা চুক্তি সংশ্লিষ্ট কোন বিষয়ে দ্বিতীয় পক্ষের হস্তক্ষেপ, সহায়তা বা নির্দেশনার প্রয়োজন হলে পর্যাপ্ত সময় পূর্বে প্রথম পক্ষ সুনির্দিষ্ট বিষয় ও করণীয় বিষয়ে মতামতসহ লিখিতভাবে সহায়তা প্রার্থনা করবে।

Section 1

BEZA's Vision, Mission, Strategic Objectives and Functions

1.1 Vision:

BEZA aspires to become a sustainable development driving force and a world class investment promoter and service provider.

1.2 Mission:

BEZA's mission is to persistently create value for the investors by establishing attractive investment facilities in the Economic Zones through One-Stop service and competitive incentive packages.

1.3 Strategic Objectives

1. Development of Economic Zones (EZ)
2. Promulgation of rules and regulations
3. Promote FDI and Domestic Investment in Economic Zones and Employment Generation.
4. Set-up and Operationalize Industrial Units in EZs
5. Human Resource Development

1.3.1 Mandatory Strategic Objectives

1. Improve Service Delivery and transparency
2. Improve Governance
3. Improve Financial Management
4. Efficient functioning of the APA system

1.4 Functions:

1. To establish different categories of Economic Zones in potential areas including backward and underdeveloped regions of the country.
2. To generate employment opportunities.
3. To create opportunities for diversification of industries and production.
4. To increase the volume of production and export.
5. To fulfill the demand of the domestic market.
6. To attract Local and Foreign Direct Investment.
7. To ensure integrated one stop service.
8. To adopt modern technologies and best practices in Economic Zones.
9. To establish backward linkage industries in Economic Zones.
10. To improve management system of Bangladesh Economic Zones Authority.

Section 2
Total Impact/outcome for the various activities of Bangladesh Economic Zones Authority

Outcome/Impact	Performance Indicator	Unit	Actual Achievement		Target for FY 2020-21	Projection		Jointly responsible ministry/division/Organizations for achieving the target	Source of Data
			2018-19	2019-20		2021-22	2022-23		
Fostering Industrialization of Bangladesh by Establishing 100 Economic Zones all over the country	Scrutinized EZs	Number	12	8	5	5	5	BEZA, PMO, Land Ministry and DC Office	BEZA Annual Report
	Execution of Governing Board meeting decisions executed	%	90	95	80	90	90	BEZA, PMO and concerned other ministry	Governing Board meeting Resolution and BEZA documents
	Execution of Executive Board meeting decisions executed	%	90	90	90	90	90	BEZA, PMO and concerned other ministry	Executive Board meeting Resolution
	Pre-feasibility/Initial Site Assessment/ Feasibility Study of Approved EZs	Number	7	8	6	5	4	BEZA with the help of World Bank	Feasibility Reports
	Land Acquisition/lease taken for Govt. EZs	Acre	-	410	500	600	800	BEZA, Ministry of Land and PMO	BEZA documents
	Prepare/Revise DPP /TPP for land acquisition /Zone development/off site or onsite development of EZs	Number	6	6	5	4	3	BEZA, PMO and Planning Ministry	DPP/TPP documents
	Direct lease out land to investors	Acre	2372	1103	500	1000	1500	BEZA and PMO	BEZA documents
	Construction of Access Road in EZs	%	80	85	90	100	-	BEZA and R&HD	Concern Project Document
	Site Development by Earth filling	%	100	70	60	40	50	BEZA and PMO	Concern Project Document

Outcome/Impact	Performance Indicator	Unit	Actual Achievement		Target for FY 2020-21	Projection		Jointly responsible ministry/division/Organizations for achieving the target	Source of Data
			2018-19	2019-20		2021-22	2022-23		
	Construction of ground water reservoir & pipeline networking	%	-	45	55	50	50	BEZA and PMO	Concern Project Document
	Construction of Surface water treatment plant	%	-	-	10	25	35	BEZA, PMO and PPPA	Concern Project Document
	Supply & Installation of Utility Networks	%	100	82	90	90	90	BEZA, KGDCL, PGCB and REB	Concern Project Document
	Final License issued to PEZ	Number	4	1	1	2	3	BEZA and PMO	BEZA document
Promoting FDI	Land Acquisition for Japanese EZ	Acre	-	611	380	-	-	BEZA, PMO, Land Ministry and DC Office	BEZA document
	Foreign Investment	Taka (Crore)	3053	1500	2000	2500	3000	-	BEZA document
	Issuing Circulars/Orders on different of expected incentives/services for developer/investor	Number	5	3	2	2	2	BEZA, NBR and PMO	BEZA document
	Service Provided through OSS	%	100	90	90	100	100	BEZA, DOE, MHA, MOFA, MOIND, PMO, NBR etc	BEZA document
	Meeting held with Investors	Number	62	63	40	50	60	-	BEZA document
	MOU signed for acceleration of investment in home and abroad	Number	5	5	4	5	5	-	Agreement document
	Seminar/Workshop on establishment of EZs	Number	6	4	3	3	4	-	BEZA document

Outcome/Impact	Performance Indicator	Unit	Actual Achievement		Target for FY 2020-21	Projection		Jointly responsible ministry/division/Organizations for achieving the target	Source of Data
			2018-19	2019-20		2021-22	2022-23		
Employment Generation	Employment Generated	Number	12233	16407	12000	20000	30000	-	BEZA document
	Training for Skilled Labor force in EZs	Number	-	301	300	1500	2500	BEZA and NSDA	BEZA document
	Factory Building Construction completed in EZs	Number	-	5	15	8	12	BEZA, DOE and Fire Service	Concern EZ
	Production Started of Industrial unit in EZs	Number	-	4	12	6	8	BEZA and DOE	Concern EZ
Industrialization along with Environment preservation activities	Tree Plantation in different EZs	Number	-	22000	20000	25000	30000	-	Project Document
	Establishment of Sheikh Hasina Sarobar (Water reservoir)	%	-	35	50	15	-	-	Concern Project / BEZA Document
	Construction of Surface water treatment plant	%	-	-	10	25	35	BEZA, PMO, PPPA and selected Developer	Concern Project Document

Section 3 Strategic Objectives, Priorities, Activities, Performance Indicators and Target

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicators (PI)	Calculation Method	Unit	Weight of PI	Achievement (Actual)		Target for FY 2020-21					Projection 2021-22	Projection 2022-23	Evaluation	
							2018-19	2019-20	Excellent	Very Good	Good	Fair	Poor			Achievement	Score
							8	9	100%	90%	80%	70%	60%				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	14	15	16	17
Organization's Strategic Objectives																	
[1] Development of Economic Zones	41	[1.1] Scrutinizing proposals of EZs	[1.1.1] Scrutinized EZs	Cumulative	Number	1.0	12	8	5	4	3	2	1	5	5		
		[1.2] Inspection/Visit of EZs	[1.2.1] Inspected/Visited EZs	Cumulative	Number	2.0	72	83	70	60	50	40	30	75	80		
		[1.3] Economic Zone (EZ) declaration	[1.3.1] Declared EZs	Cumulative	Number	1.0	5	6	3	2	1	-	-	3	3		
		[1.4] Execution of processing committee meeting decisions	[1.4.1] Decision executed	Average	%	1.0	95	90	70	60	50	40	30	95	95		
		[1.5] Execution of Governing Board meeting decisions	[1.5.1] Decision executed	Average	%	2.0	90	95	80	70	60	50	40	90	90		
		[1.6] Implementation of executive board meeting decisions	[1.6.1] Decision Executed	Average	%	3.0	90	90	90	80	70	60	-	90	90		
		[1.7] Virtual Meeting arrangement	[1.7.1] Meeting arranged	Cumulative	Number	1.0	-	-	12	9	7	5	3	15	20		
			[1.7.2] Decision Executed	Average	%	1.0	-	-	80	70	60	50	40	85	90		
		[1.8] Pre-feasibility/Initial Site Assessment/ Feasibility Study of Approved EZs	[1.8.1] Pre-feasibility /Initial site assessment / Feasibility Study completed	Cumulative	Number	1.0	7	8	6	5	4	3	2	5	4		
		[1.9] Taking of Administrative approval for Land acquisition/ lease	[1.9.1] Administrative approval of Land acquisition/ lease taken	Cumulative	Number	1.0	3	4	3	2	1	-	-	3	3		
		[1.10] Land Acquisition for Japanese EZ	[1.10.1] Land acquired	Cumulative	Acre	1.0	-	611	380	300	200	100	-	-	-		
		[1.11] Land Acquisition/lease taken for other Govt. EZs	[1.11.1] Land Acquired/Lease taken	Cumulative	Acre	1.0	-	410	500	300	200	100	-	600	800		
[1.12] Prepare/Revise DPP /TPP for land acquisition /Zone	[1.12.1] DPP/TPP prepared/ Revised	Cumulative	Number	2.0	6	6	5	3	2	-	-	4	3				

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicators (PI)	Calculation Method	Unit	Weight of PI	Achievement (Actual)		Target for FY 2020-21					Projection 2021-22	Projection 2022-23	Evaluation	
							2018-19	2019-20	Excellent	Very Good	Good	Fair	Poor			Achievement	Score
									100%	90%	80%	70%	60%				
		development/off site or onsite development															
		[1.13] Land and other Development works for Japanese EZ	[1.13.1] Development work finished	Average	%	2.0	-	6	25	20	15	10	-	30	39		
		[1.14] Issue of Prospectus/Proposal for land lease	1.14.1] Prospectus /Proposal issued	Cumulative	Number	0.50	3	2	1	-	-	-	-	1	2		
			[1.14.2] G to G Zone Agreement /MOU signed	Cumulative	Number	0.50	1	1	1	-	-	-	-	1	1		
		[1.15] Evaluation of Investment Proposal Documents	[1.15.1] Proposal Evaluation	Average	%	1.0	80	100	90	80	70	60	50	90	90		
		[1.16] Direct land lease to the investors in EZ	[1.16.1] Lease out land	Cumulative	Acre	1.0	2372	1103	500	300	200	100	-	1000	1500		
		[1.17] Appointment of Developer / Operator / Unit Investors for Govt. Zone & G to G Zone	[1.17.1] Developer / Operator/ unit investor Appointment	Cumulative	Number	2.0	25	23	20	15	10	5	-	12	15		
		[1.18] Off-site/On-site development work of Economic Zones	[1.18.1] Construction of Surface water treatment plant	Average	%	1.0	-	-	10	8	6	4	-	25	35		
			[1.18.2] Construction of Administrative Building	Average	%	1.0	85	45	50	40	30	20	10	50	50		
			[1.18.3] Site Development by Earth filling	Average	%	1.0	100	70	60	50	40	30	20	40	50		
			[1.18.4] Construction of Access Road	Average	%	1.0	80	85	90	80	70	60	50	100	-		
			[1.18.5] Supply & Installation of Utility networks	Average	%	1.0	100	82	90	70	60	50	40	90	90		
			[1.18.6] Installation of Tube wells	Cumulative	Number	2.0	-	5	10	8	7	6	5	15	20		
			[1.18.7] Construction of ground water reservoir & pipeline networking	Average	%	1.0	-	45	55	40	30	20	-	50	50		
		[1.19] Environment preservation Activities	[1.19.1] Tree Plantation	Cumulative	Number	3.0	-	22000	20000	15000	10000	5000	3000	25000	30000		
			[1.19.2]	Average	%	2.0	-	35	50	30	20	10	5	15	-		

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicators (PI)	Calculation Method	Unit	Weight of PI	Achievement (Actual)		Target for FY 2020-21					Projection 2021-22	Projection 2022-23	Evaluation	
							2018-19	2019-20	Excellent	Very Good	Good	Fair	Poor			Achievement	Score
									100%	90%	80%	70%	60%				
			Establishment of Sheikh Hasina Sarobar (water reservoir)														
		[1.20] Address resettlement Issues	[1.20.1] Earth work	Average	%	0.50	-	-	80	60	50	40	30	20	-		
			[1.20.2] Construction of Home for resettled families	Average	%	0.50	-	-	10	8	6	4	-	30	60		
		[1.21] Licensing Issues for Private EZ	[1.21.1] Pre-Qualification Letter issued	Cumulative	Number	0.50	3	1	1	-	-	-	-	1	2		
			[1.21.2] Evaluation of Feasibility Study/Master Plan of Govt. EZs	Cumulative	Number	1.0	-	2	5	3	2	1	-	1	1		
			[1.21.3] Final License Issued	Cumulative	Number	0.5	4	1	1	-	-	-	-	2	3		
[2] Promulgation of rules and regulation	1	[2.1] Formation of rules/regulations/policy guideline etc.	[2.1.1] Rules/regulations promulgated/policy guideline	Cumulative	Number	1.0	1	1	1	-	-	-	-	1	1		
[3] Promote FDI and Domestic Investment in Economic Zones and Employment Generation.	18	[3.1] Execution of Expected Incentives /Service for Developer/ Investor	[3.1.1] Issuing circular/order on different issues	Cumulative	Number	1.0	5	3	2	1	-	-	-	2	2		
			[3.1.2] Service provided through OSS	Average	%	3.0	100	90	90	80	70	60	50	100	100		
		[3.2] Foreign Investment Attraction	[3.2.1] Foreign Investment	Cumulative	Taka. (crore)	2.0	3053	1500	2000	1000	500	300	200	2500	3000		
		[3.3] Facilitation in Local Investment	[3.3.1] Local Investment	Cumulative	Taka. (crore)	3.0	9049	10841	6000	5000	3000	2000	1000	7000	8000		
		[3.4] Promotional Activities for Acceleration of Investment in home and abroad	[3.4.1] Seminar/ workshop on Establishment of EZs	Cumulative	Number	1.0	6	4	3	2	1	-	-	3	4		
			[3.4.2] Meeting held with investors	Cumulative	Number	1.0	62	63	40	30	20	10	-	50	60		
			[3.4.3] MOU signed	Cumulative	Number	1.0	5	5	4	3	2	1	-	5	5		
		[3.5] Organizational Income Generation	[3.5.1] Income generated	Cumulative	Taka (crore)	3.0	552	347	250	150	100	50	-	300	400		
		[3.6] Employment Generation.	[3.6.1] Employment generated.	Cumulative	Number	3.0	12233	16407	12000	10000	7000	6000	5000	20000	30000		

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicators (PI)	Calculation Method	Unit	Weight of PI	Achievement (Actual)		Target for FY 2020-21					Projection 2021-22	Projection 2022-23	Evaluation	
							2018-19	2019-20	Excellent 100%	Very Good 90%	Good 80%	Fair 70%	Poor 60%			Achievement	Score
[4] Set-up and Operationalize Industrial Units in EZs	7	[4.1] Setting Up Industrial Units	[4.1.1] Design Evaluated	Cumulative	Number	1.0	-	6	10	8	6	4	-	15	20		
			[4.1.2] Factory Building Construction Completed	Cumulative	Number	2.0	-	5	15	10	6	4	-	8	12		
		[4.2] Operationalizing Industrial Units	[4.2.1] Operation Facilities Accommodated	Cumulative	Number	2.0	-	7	10	8	6	5	4	8	12		
			[4.2.2] Production Started	Cumulative	Number	2.0	-	4	12	10	8	6	4	6	8		
[5] Human Resource Development	8	[5.1] Appointment of Qualified manpower	[5.1.1] Manpower appointment/deputed	Cumulative	Number	2.0	81	61	50	40	30	20	10	60	70		
		[5.2] Arrangement of training for appointed personnel	[5.2.1] Person participated	Cumulative	Number	1.0	53	41	30	20	10	-	-	35	40		
		[5.3] Arrangement of promotional Foreign Exposure Visit (EZ)	[5.3.1] Persons participated in exposure visit	Cumulative	Number	1.0	47	51	30	20	15	10	-	35	40		
		[5.4] Build up Skilled Manpower in EZs	[5.4.1] Training for Skilled Labor Force	Cumulative	Number	1.0	-	301	300	200	100	50	-	1500	2500		
		[5.5] Management system Automation	[5.5.1] Fund Management Automated	Average	%	1.0	-	-	30	25	20	15	10	70	-		
			[5.5.1] Land Management Automated	Average	%	1.0	-	-	30	25	20	15	10	70	-		
[5.5.1] Document Management Automated	Average		%	1.0	-	-	30	25	20	15	10	70	-				

Mandatory Strategic Objective

Strategic Objectives	Weight of Strategic Objectives	Activities	Performance Indicator	Unit	Weight of Performance Indicator	Target for FY 2020-21					Achievement	Score
						Excellent	Very Good	Good	Fair	Poor		
						100%	90%	80%	70%	60%		
[1] Increasing transparency and ensuring accountability in official activities	10	[1.1] Implementation of Annual Performance Agreement (APA)	[1.1.1] APA quarterly report published on website	Number	2	4	-	-	-	-		
			[1.1.2] Monthly meeting of APA team held	Number	1	12	11	-	-	-		
		[1.2] Discussion with stakeholders on Integrity/ good practices	[1.2.1] Meeting Arranged	Number	2	4	3	-	-	-		
		[1.3] Informing the Stakeholders/Service recipients about the Grievance Redress System (GRS)	[1.3.1] Notification meeting held	Number	1	4	3	2	-	-		
		[1.4] Informing the service recipients about the commitment of service delivery	[1.4.1] Notification meeting held	Number	2	4	3	2	-	-		
		[1.5] Quarterly report sent to PMO	[1.5.1] Quarterly	Number	2	4	3	2	-	-		

Strategic Objectives	Weight of Strategic Objectives	Activities	Performance Indicator	Unit	Weight of Performance Indicator	Target for FY 2020-21					Achievement	Score
						Excellent	Very Good	Good	Fair	Poor		
						100%	90%	80%	70%	60%		
		on updating website	report sent									
[2] Bringing dynamism is accomplishment of official work and improving service quality	9	[2.1] Implementation of E-Filing	[2.1.1] Disposal of notes in E-Filing	%	2	80	70	60	-	-		
		[2.2] Introduction of digital service	[2.2.1] At least one digital service introduced	Number	2	15-2-21	15-3-21	15-4-21	15-5-21	-		
		[2.3] Simplification of the services	[2.3.1] At least one simplified service implemented	Number	2	25-2-21	25-3-21	25-4-21	25-5-21	-		
		[2.4] Arrangement of Training for employees	[2.4.1] Training arranged for each employee	Man-hour	1	50	40	30	20	-		
			[2.4.2] APA Training arranged for each employees of 10 th Grade and above	Man-hour	1	5	4	-	-	-		
		[2.5] Providing incentive for APA implementation	[2.5.1] Incentive provided to at least one employee in the office	Number	1	1	-	-	-	-		

Strategic Objectives	Weight of Strategic Objectives	Activities	Performance Indicator	Unit	Weight of Performance Indicator	Target for FY 2020-21					Achievement	Score
						Excellent	Very Good	Good	Fair	Poor		
						100%	90%	80%	70%	60%		
[3] Improvement of Financial and Asset Management	6	[3.1] Implementation of annual procurement plan	[3.1.1] Procurement completed as per procurement plan	%	1	100	90	80	-	-		
		[3.2] Implementation of Annual Development Plan (ADP)	[3.2.1] Annual Development Plan (ADP)/Budget implemented	%	2	100	90	80	-	-		
		[3.3] Development of the disposal of audit observation activities	[3.3.1] Proposal sent to PMO for presenting in the tripartite meeting	%	1	80	70	60	50	-		
			[3.3.2] Audit observation disposed	%	1	50	40	30	25	-		
		[3.4] Sending updated movable and immovable property list to PMO	[3.4.1] Updated movable and immovable property list sent to PMO	Date	1	15-12-20	15-01-21	15-2-21	-	-		

Attachment-1 Abbreviation of words

ADP	=	Annual Development Plan
APA	=	Annual Performance Agreement
BEZA	=	Bangladesh Economic Zones Authority
DC	=	Deputy Commissioner
DOE	=	Department of Environment
DPP	=	Development Project Proposal
ECC	=	Environment Clearance Certificate
EIA	=	Environment Impact Assessment
EZ	=	Economic Zone
FDI	=	Foreign Direct Investment
FY	=	Financial Year
G to G	=	Government to Government
GRS	=	Grievance Redress System
KGDCL	=	Karnaphuli Gas Distribution Company Limited
MHA	=	Ministry of Home Affairs
MOFA	=	Ministry of Foreign Affairs
MOU	=	Memorandum of Understanding
NBR	=	National Board of Revenue
NSDA	=	National Skill Development Authority
OSS	=	One Stop Service
PEZ	=	Private Economic Zone
PGCB	=	Power Grid Company of Bangladesh
PI	=	Performance Indicator
PMO	=	Prime Minister's Office
PPPA	=	Public Private Partnership Authority Bangladesh
R&HD	=	Roads and Highway Department
REB	=	Rural Electrification Board
TPP	=	Technical Project Proposal
WB	=	World Bank

Attachment-2

Description of the Performance Indicators, Implementing Departments/Agencies and Measurement Methodology

SI. No.	Activities	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
1	Scrutinizing proposals of EZs	Scrutinized EZ	The first formal step of selecting an Economic Zone. This is done by BEZA officials.	BEZA Investment wing	BEZA Annual Report.	
2	Inspection/Visit of EZs	Inspected / visited EZ	The Officials of BEZA will inspect the EZ for preliminary feasibility.	BEZA	BEZA official's inspection reports.	
3	Economic Zone (EZ) declaration	Declared EZ	EZ declaration by official gazette	BEZA & Authority of PEZs, PPP base EZs	gazette	
4	Execution of processing committee meeting decisions	Decision executed	The Processing Committee's meeting decisions regarding proposal of establishing EZs.	Secretary, BEZA executive board and Investment wing	Committee's meeting resolution and BEZA documents.	
5	Execution of Governing Board meeting decisions	Decision executed	The Governing Board meeting decisions regarding BEZA's activities including final selection of EZs.	Secretary, BEZA executive board and concern wing	Governing Board meeting Resolution and BEZA documents.	
6	Implementation of executive board meeting decisions	Decision Executed	The Executive Board meeting decisions regarding BEZA's activities	Secretary, BEZA executive board	Executive Board meeting Resolution	
7	Virtual Meeting arrangement	Meeting arranged	Meeting arranged BEZA and other Govt. Agencies/Investors/Trade Body etc	Administrative wing, BEZA	BEZA documents.	
8	Virtual Meeting arrangement	Decision Executed	The virtual meeting decisions regarding BEZA's activities	Concerned wing of BEZA	BEZA documents.	
9	Pre-feasibility/Initial Site Assessment/ Feasibility Study of Approved EZs	Pre-feasibility /Initial site assessment / Feasibility Study completed	To assess the physical, financial, Economic, Social and Environmental feasibility of the selected EZ's.	World Bank supported project BEZA.	Feasibility Reports.	
10	Taking of Administrative approval for Land acquisition/ lease	Administrative approval of Land acquisition/ lease taken	For the acquisition and lease of land of selected EZs, the administrative approval will be provided by the PMO	BEZA Investment wing and PMO	PMO and BEZA Office documents.	
11	Land Acquisition for Japanese EZ	Land Acquired for Japanese EZ	Acquisition of private land for Japanese EZ, the documents will be prepared with the assistance of concerned DC's Office.	BEZA Investment wing, DC's Office and M/O Land.	BEZA documents.	
12	Land Acquisition/lease taken for other Govt.	Land Acquired/lease taken for the other Govt.	For the acquisition of private land of selected EZs, the documents will be prepared with the	BEZA Investment wing, DC's Office and M/O Land.	BEZA documents.	

SI. No.	Activities	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
	EZs	EZ	assistance of concerned DC's Office.			
13	Prepare/Revise DPP /TPP for land acquisition /Zone development/off site or onsite development	DPP/TPP prepared/ Revised	For financing of land acquisition of selected EZs, Physical Infrastructure development, Capacity development (HRD) etc.	Planning wing of BEZA, PMO, Planning Commission and MOF.	DPP/TPP documents.	
14	Issue of Prospectus/Proposal for land lease	Prospectus /Proposal issued	For the selection of developer of the approved EZs RFP will be issued.	Planning wing of BEZA	BEZA's RFP document.	
15	Issue of Prospectus/Proposal for land lease	G to G Zone Agreement /MOU signed	For the development of EZ by Foreign Country G to G agreement will be done.	Secretary, BEZA executive board & Concern Country	Agreement document.	
16	Evaluation of Investment Proposal Documents	Investment Proposal evaluation	The Investment evaluation Committee's meeting decisions regarding investment proposals of investors.	Manager (IP-2), BEZA Investment wing	Committee's meeting resolution and BEZA documents.	
17	Direct land lease to the investors in EZ	Lease-out land	Direct land lease to the investor	BEZA executive board	BEZA documents	
18	Appointment of Developer / Operator / Unit Investors for Govt. Zone & G to G Zone	Developer/Operator/ unit investor appointment	Award for appointment of Developer / Operator for PPP Zone/PEZ & G to G Zone	BEZA executive board	BEZA documents	
19	Off-site/On-site development work of Economic Zones	Construction of surface water treatment plant	Responsive and competent bidder will be appointed for Construction of surface water treatment plant	Project Director, Phase-1 project	Concern Project Document	
20	Off-site/On-site development work of Economic Zones	Construction of Administrative Building	Responsive and competent bidder will be appointed for Construction of Administrative Building	Project Director, Phase-1 project	Concern Project Document	
21	Off-site/On-site development work of Economic Zones	Site Development by Earth filling	Responsive and competent bidder will be appointed for Construction of Site Development by Earth filling	Project Director, Phase-1 project	Concern Project Document	
22	Off-site/On-site development work of Economic Zones	Construction of Access Road	Responsive and competent bidder will be appointed for Construction of Access Road	Project Director, Phase-1 project	Concern Project Document	
23	Off-site/On-site development work of	Supply & installation of utility network	Responsive and competent bidder will be appointed for supply & installation of utility	Project Director, Phase-1 project	Concern Project Document	

SI. No.	Activities	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
	Economic Zones		network			
24	Off-site/On-site development work of Economic Zones	Installation of Tube Wells	Responsive and competent bidder will be appointed for Installation of Tube Wells	Project Director, Phase-1 project/beza	Concern Project / beza Document	
25	Off-site/On-site development work of Economic Zones	Construction of ground water reservoir	Responsive and competent bidder will be appointed for ground water reservoir	Project Director, Phase-1 project/beza	Concern Project / beza Document	
26	Environment preservation Activities	Tree Plantation	Responsive and competent bidder will be appointed for Tree Plantation.	BEZA Social Specialist	Project Document	
27	Environment preservation Activities	Establishment of Sheikh Hasina Sarobor (water reservoir)	Responsive and competent bidder will be appointed for establishment of Sheikh Hasina Sarobor (water reservoir).	Project Director, Phase-1 project/beza	Concern Project / beza Document	
28	Address resettlement Issues	Earth work	The issue about land development for resettling affected people during establishing EZ will be consider	BEZA Social Specialist and Administrative Wing	BEZA documents	
29	Address resettlement Issues	Construction of Home for resettled families	Constructing home for affected people during establishing EZ.	BEZA Social Specialist and Administrative Wing	BEZA documents	
30	Licensing Issues for Private EZ	Pre-Qualification letter issued	Pre-qualification letter will be issued for establishing PEZ.	Secretary, BEZA executive board & Executive Committee.	BEZA document	
31	Licensing Issues for Private EZ	Evaluation of Feasibility Study / Master plan	Feasibility Study report will be evaluated by concern Specialist.	Planning Wing of BEZA	BEZA document	
32	Licensing Issues for Private EZ	Final License Issued	Final License will be issued in favour of PEZ developer.	OSS and Investment Wing	BEZA document	
33	Formation of rules/regulations/policy guideline etc.	Rules promulgated	Process for formulating rules/regulation for G to G EZ.	Manager (Law), BEZA & Concern authority.	BEZA document	
34	Execution of Expected Incentives /Service for Developer/ Investor	Process for issuing circular/order on different issues	Circular/order will be issued for establishing EZ.	Secretary, BEZA executive board & Executive Committee.	BEZA document	
35	Execution of Expected Incentives /Service for Developer/ Investor	Service provided through OSS	Various services will provide to the investors through one Stop Service	Manager(OSS)	BEZA document	
36	Foreign Investment Attraction	Foreign Investment	Overseas investors will finance in the EZ for establishing their industry.	BEZA, Developers and Foreign investors.	BEZA documents.	

SI. No.	Activities	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
37	Facilitation in Local Investment	Local Investment	Local investors will invest in establishing both Government and private owned EZ.	Local investors, BEZA, Developer and concerned organizations.	BEZA documents.	
38	Promotional Activities for Acceleration of Investment in home and abroad	Seminar/Workshop conducted.	Arrangement of Workshop, Seminar, Road show , Meeting etc.	Investment Wing of BEZA	BEZA documents	
39	Promotional Activities for Acceleration of Investment in home and abroad	Meeting held with investors	Arrangement of meeting with investors, WB, IMF, Business Forum, JICA and other Financial Organization.	BEZA & Different organization/Forum/investors	BEZA documents	
40	Promotional Activities for Acceleration of Investment in home and abroad	MOU signed	MOU signed with different organization related to utility services & infrastructure.	BEZA and related organizations.	BEZA documents	
41	Organizational Income Generation	Income generated	License fee and lease money will be earned from PEZ authority, developer and unit investor.	Owner of Private EZs and Developer, BEZA	BEZA documents	
42	Employment Generation.	Employment generated.	Employees & Labor/Worker will be recruited in EZ for performing different activities.	PEZ, G to G EZ, PPP EZ	BEZA documents	
43	Setting Up Industrial Units	Design Evaluated	Evaluation Committee will be evaluated building design.	Design Evaluation Committee	BEZA documents	
44	Setting Up Industrial Units	Factory Building Construction Completed	Factory Building Constructed by the investors.	Investor, Developer and PEZ developer	Concern EZ	
45	Operationalizing Industrial Units	Operation Facilities Accommodated	The Industrial units in EZs started their factory construction work	Investor, Developer and PEZ developer.	Concern EZ	
46	Operationalizing Industrial Units	Production Started	The Industrial units in EZs have started to produce the final product	Investor, Developer and PEZ developer	Concern EZ	
47	Appointment of Qualified manpower	Manpower appointment	Employee and Officials will be appointed for developing and performing different activities in EZs	Administrative wing, BEZA	BEZA documents.	
48	Arrangement of training for appointed personnel	Person participated	For capacity building training will be provided for the BEZA's employee and officials.	Administrative wing, BEZA	BEZA documents	
49	Arrangement of promotional Foreign	Persons participated in exposure visit	For capacity building and to understand the latest trend of EZ development through	Administrative wing, BEZA	BEZA documents	

SI. No.	Activities	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
	Exposure Visit (EZ)		exposure visit for the officials from BEZA and other agencies.			
50	Build up Skilled Manpower in EZs	Training for skill labour force	For capacity building training will be provided for the labour force.	Administrative wing, BEZA	BEZA documents	
51	Management system Automation	Fund Management Automated	Fund Management activities of BEZA will be conducted using BEZA Management System (BMS)	MIS & Research wing, BEZA	BEZA documents	
52	Management system Automation	Land Management Automated	Land Management activities of BEZA will be conducted using BEZA Management System (BMS)	MIS & Research wing, BEZA	BEZA documents	
53	Management system Automation	Document Management Automated	Document Management activities of BEZA will be conducted using BEZA Management System (BMS)	MIS & Research wing, BEZA	BEZA documents	

Attachment-3
Specific Performance Requirements from other Ministries/Divisions/ organizations

Organization Name	Relevant Activities	Relevant Performance Indicator	What is your requirement from this organization	Justification for this requirement	What happens if requirement is not met
D C Office /Land Ministry	Land Acquisition/lease taken for Govt. EZs	Administrative approval of land acquisition / lease taken	Mouza map, Land Schedule	For Administrative approval of land acquisition / lease taken, Mouza map and Land Schedule essential.	Administrative approval of Land acquisition / lease taken will be hampered and EZ establishment become delay.
Planning Commission	Prepare/Revise DPP /TPP for land acquisition /Zone development/off site or onsite development	DPP/TAPP prepared/ Revised	Approval of DPP/TAPP	Without approved DPP / TAPP, land acquisition will not be possible.	To set-up EZ, acquisition of land is vital.
Department of Environment	1. Execution of Expected Incentives /Service for Developer/ Investor 2. Setting Up Industrial Units	1. Service provided through OSS 2. Factory Building Construction Completed	ECC, Approving EIA	Without ECC and EIA approval, no industrial unit can get approval for Factory building construction.	No industrial unit will be able to construct the factory building.
National Board of Revenue	1. Formation of rules/regulations/policy guideline etc. 2. Execution of Expected Incentives /Service for Developer/ Investor	1.Rules/regulations promulgated/policy guideline 2.Service provided through OSS	Providing Incentives, Tax rebates, Import permit, Export permit to investors/developers of different EZs.	For attracting FDI, it important to provide incentives, tax rebate facilities to investors.	Investors will not be interested to invest in Economic Zones and FDI inflow will be hampered.