

REQUEST FOR EXPRESSIONS OF INTEREST
CONSULTING SERVICES – Individual Consultant Selection (Open; National)

COUNTRY: Bangladesh

NAME OF PROJECT: Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project

Credit No: IDA-66760

Assignment Title: Selection of Jr. Procurement Consultant

Reference No.: IC-9-BSMSN-BEZA

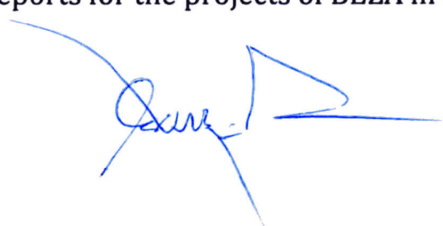
The Government of the People's Republic of Bangladesh has received financing from the World Bank toward the cost of the Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include :

Objectives:

The main objectives of the services of Jr. Procurement Consultant are-

- To prepare an overall Procurement Plan;
- To prepare Procurement Schedule;
- To review and finalize existing procurement documents;
- To finalize bidding document of Works, specification of goods, terms of reference for consulting services, prepare bidding documents and bidding advertisements in aspect of procurement;
- To provide in On-job Training and organize, as necessary, procurement seminars for colleagues;
- Evaluate the bidding documents and technical proposal;
- To monitor procurement of goods, works and services and submit monthly progress reports as necessary; and
- To prepare monthly performance reports for the projects of BEZA in aspect of procurement.



Scope:

The scopes of the work of the Jr. Procurement Consultant include, but not limited to, the following: Developing procurement plan for the project in consultant with the PIU and CCU, Monitoring and updating the procurement plan on a regular (monthly) basis. Ensuring that all procurement is carried out according to WBG and GoB guidelines. Monitoring the contracts and implementation of activities so that they are in harmony with the project development objectives (PDO) and the budget estimates, Working with technical staff, consultants, and PD/DPD of the project for preparation of bidding documents, Monitoring and ensuring that all bidding/tendering process is free, fair and transparent, Coordinating project activities and progress with relevant stakeholders, Reviewing and anticipating potential issues on procurement or any other issues and bringing to the attention of the PD, Monitoring and keeping track of the deliverables of consulting services and goods/works, Following up with Technical Evaluation Committees on short-listing and proposal evaluations, Building capacity and transferring knowledge to GoB and local staff on procurement issues, Coordinating closely with the ERD (CCU) and IMED and maintaining regular flow of information on procurement matters of the project, Preparing quarterly, annual and semi-annual reports and other required reports for the WB and the Government, and Participating in meetings and committees related to the project and delivering opinion and making decisions (where applicable) and Any other related task assigned by the PD.

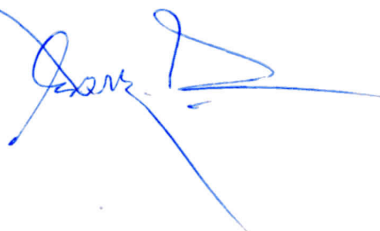
Place of work: Head office located at Dhaka.

Duration of employment: 58 Months of each consultant [Indicative]

Commencement of the Service: 1 May 2021[Indicative]

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project now invites eligible "Consultants" to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the

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required qualifications and relevant experience to perform the Services. The shortlisting criteria are: Educational qualification, experience (general & specific) and knowledge in procurement.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the 'Open Competitive Selection of Individual Consultants' method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours [i.e. 0900 to 1700 hours].

Expressions of interest must be delivered in a written form to the address below by 21 April 2021.

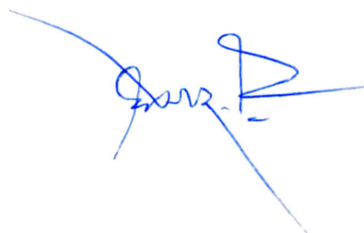


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Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority (BEZA)
Bangabandhu Sheikh Mujib Shilpanagar (BSMSN) Development Project
Monem Business District (Level-12)
111, Bir Uttam C. R. Dutta Road, Dhaka-1205.

Terms of Reference
for
Selection of Jr. Procurement Consultants (3 Nos)

April 2021

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Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority (BEZA)
Bangabandhu Sheikh Mujib Shilpanagar (BSMSN) Development Project
Monem Business District (Level-12)
111, Bir Uttam C. R. Dutta Road, Dhaka-1205.

Name of the Package: Jr. Procurement Consultant (3 Nos)
Package No: IC-9-BSMSN-BEZA

A. Background:

The government is in process of creation of Economic Zones across the country for both export and local market oriented industries based on the cluster principle for similar industries for the purpose of promoting economic development of the country. In this regard strengthening the BEZA was arranged through PRIDE within which 'Bangabandhu Sheikh Mujib Shilpanagar (BSMSN) Development Project' is under implementation by Bangladesh Economic Zones Authority (BEZA). The 'Bangabandhu Sheikh Mujib Shilpanagar (BSMSN) Development Project' provides support and services to BEZA including development of Bangabandhu Sheikh Mujib Shilpanagar mainly in terms of providing professional services. 03 experienced **Jr. Procurement Consultants** can add value to the services of the project and BEZA by providing appropriate input related to procurements. 'Procurement Regulations for IPF Borrowers (July 2016, Revised November 2020)' will be followed.

B. Objectives:

The main objectives of the services of Jr. Procurement Consultants are-

- To prepare an overall Procurement Plan;
- To prepare Procurement Schedule;
- To review and finalize existing procurement documents;
- To finalize bidding document of Works, specification of goods, terms of reference for consulting services, prepare bidding documents and bidding advertisements in aspect of procurement;
- To provide in On-job Training and organize, as necessary, procurement seminars for colleagues;
- Evaluate the bidding documents and technical proposal;

- To monitor procurement of goods, works and services and submit monthly progress reports as necessary; and
- To prepare monthly performance reports for the projects of BEZA in aspect of procurement.

C. **Place of work:** Head office located at Dhaka.

D. **Duration of employment:** 180 (One Hundred eighty) Months [Indicative]

E. **Selection Method:** Selection of the consultant will follow the procedures for 'Open Competitive Selection of Individual Consultants' described in the 'Procurement Regulations for IPF Borrowers (July 2016, Revised November 2020)'.

F. **Commencement of the Service:** 1 April 2021

G. The scopes of the work of the Jr. Procurement Consultant include, but not limited to, the following: Developing procurement plan for the project in consultant with the PIU and CCU, Monitoring and updating the procurement plan on a regular (monthly) basis. Ensuring that all procurement is carried out according to WBG and GoB guidelines. Monitoring the contracts and implementation of activities so that they are in harmony with the project development objectives (PDO) and the budget estimates, Working with technical staff, consultants, and PD/DPD of the project for preparation of bidding documents, Monitoring and ensuring that all bidding/tendering process is free, fair and transparent, Coordinating project activities and progress with relevant stakeholders, Reviewing and anticipating potential issues on procurement or any other issues and bringing to the attention of the PD, Monitoring and keeping track of the deliverables of consulting services and goods/works, Following up with Technical Evaluation Committees on short-listing and proposal evaluations, Building capacity and transferring knowledge to GoB and local staff on procurement issues, Coordinating closely with the ERD (CCU) and IMED and maintaining regular flow of information on procurement matters of the project, Preparing quarterly, annual and

semi-annual reports and other required reports for the WB and the Government, and Participating in meetings and committees related to the project and delivering opinion and making decisions (where applicable) and Any other related task assigned by the PD.

H. Educational Qualification

The candidate must have a minimum degree in B. Sc. in Engineering from or Masters in Procurement from reputed institution. The candidate must have at least 1 Professional Certification in Procurement from any reputed institution. Certification in Procurement from international institution is preferred.

I. Experience

The applicant should have 5 years experience in procurement activity with exposure of implementing similar project especially World Bank funded project or Multilateral Development Banks. Experience in procurement and contract/project management is required. Knowledge of international procurement is preferred.

J. Other Terms and Conditions:

(a) Duration: Up to 60 Months of each consultant; (b) Duty Station: BEZA Office located at Dhaka; however the consultant need to do field visits in Bangabandhu Sheikh Mujib Shilpanagar.

K. Data, Facilities and Local Services to be provided by the Client:

The project will provide the following inputs and facilities:

- i) Office space and other logistic support as per project provision;
- ii) All available documents, papers and information relevant to the assignment will be provided/made accessible to the Consultant.

L. Other Criteria:

- a) The consultant will be selected in accordance with the procedure set out in the 'Procurement Regulations for IPF Borrowers (July 2016, Revised November 2020)'.
- b) The consultant will have capability to carry out the assignment in terms of overall suitability, training, computer skills, proficiency in English, etc.



Knowledge of local conditions and administrative systems etc. will also be considered.

c) Only short-listed candidates will be contacted for interview.

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