

Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority (BEZA)
Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project
Bangladesh PRIDE (P 170688)
Biniyog Bhaban (Level 7,8,9)
Plot#E-6/B, W Agargaon, Dhaka 1207, Bangladesh
www.beza.gov.bd

Letter No. 03.07.0000.056.11.023.2021-362

Date: 16.05.2022

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- JV of
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- JV of
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Feedback Infra Pvt. Ltd.

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- JV of
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Surbana Jurong Infrastructure Pte. Ltd.
L & T Infrastructure Engineering Limited
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- WAPCOS LIMITED, INDIA

Address of Lead Firm: Corporate Office: 76-C, Institutional Area, Sector-18, Gurgaon, Haryana - 122015, India, Registered Office: "KAILASH", 5th Floor, KG Marg, New Delhi-110 001, India.
E-mail: iworm@wapcos.co.in ; sandy70et@gmail.com
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Subject: 'Addendum' and 'Pre-Proposal Meeting Minutes' for 'Selection of Design and Supervision Consultant for BSMSN Development Project (Bangladesh PRIDE, P-170688, IDA Cr. No.: 6676 BD)(Package No: PMC15-BSMSN-BEZA)'.

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Dear Mr. /Ms.:

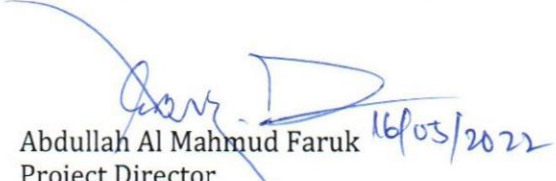
We are sending a copy of '**Addendum**' and '**Pre-Proposal Meeting Minutes**' for 'Selection of Design and Supervision Consultant for Bangabandhu Sheikh Mujib Shilpa Nagar Development Project (Bangladesh PRIDE, P-170688, IDA Cr. No.: 6676 BD)(Package No: PMC15-BSMSN-BEZA)'. Please inform us in writing at Project Director, Bangabandhu Sheikh Mujib Shilpa Nagar Development Project, Bangladesh PRIDE (P 170688) or by E-mail pd.bsmsn.pride@beza.gov.bd that you have received this letter.

Attachment:

- a. Addendum.
- b. Pre-Proposal Meeting Minutes.

Thanking You

Sincerely Yours


Abdullah Al Mahmud Faruk 16/05/2022
Project Director
Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project
Bangladesh PRIDE (P170688)
Bangladesh Economic Zones Authority (BEZA)
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Addendum Notice

Letter No. 03.07.0000.056.11.023.2021-363

Date: 16.05.2022

It is notified for all concerned that the following amendments are hereby made in the Request for Proposal (RFP) of 'Selection of Design and Supervision Consultant for Bangabandhu Sheikh Mujib Shilpa Nagar Development Project, Package no.: PMC15-BSMSN-BEZA' :

Sl No.	Name of Criteria or Clause Identification	Existing	Amended
1	Section 8. Conditions of Contract and Contract Forms (Time Based): 14.1: Expiration of Contract:	The time period shall be upto 31 December 2025.	The contract period will be 50 months. (Currently the approved Project completion date is 31st December 2025). But for purpose of the proposal consultants should use 50 months.
2	Section 2. Instructions to Consultants - Data Sheet : 17.7 and 17.9	The Proposals must be submitted no later than: Date: 18 May 2022 Time: 11:00 local time	The Proposals must be submitted no later than: Date: 01 June 2022 Time: 11:00 local time
3	Section 3. Technical Proposal Standard Forms: In Form TECH-2, B-Consultant's Experience,	1. List only previous similar assignments successfully completed in the last [. . . .] years.	1. List only previous similar assignments successfully completed in the last 15 (fifteen) years.
4	Section 2. Instructions to Consultants -	Participation of Sub-consultants, Key Experts and Non-Key Experts in more than one Proposal is permissible : No	Participation of Sub-consultants and Key Experts in more than one Proposal is not permissible. However, Non-Key

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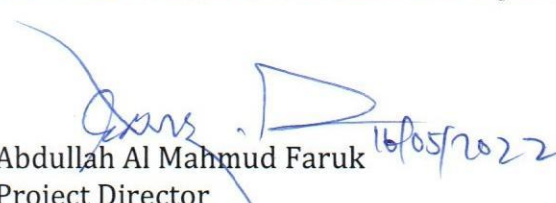
Sl No.	Name of Criteria or Clause Identification	Existing			Amended		
	Data Sheet : 11.1:				Experts may participate in more than one (1) proposal.		
5	Section 2. Instructions to Consultants - Data Sheet : 21.1 (for FTP): (iii) Key Experts' qualifications and competence for the Assignment:	Sl No .	Position of Key Expert	Allo ated Point s	Sl No .	Position of Key Expert	Alloc ated Point s
		K-1	Team Leader	7.5	K-1	Team Leader	5
		K-2	Deputy Team Leader	5.0	K-2	Deputy Team Leader	4
		K-3	Senior Architect	4.0	K-3	Senior Architect	3.5
		K-4	Design Engineer-1: Building	4.5	K-4	Design Engineer-1: Building	4
		K-5	Design Engineer-2: Road	4.5	K-5	Design Engineer-2: Road	4
		K-6	Design Engineer-3: bridge, culvert	4.5	K-6	Design Engineer-3: bridge, culvert	4
		K-7	Design Engineer-4: Drainage design Expert	4.5	K-7	Design Engineer-4: Drainage design Expert	4
		K-8	Construction Supervision Engineer-: Field Residence	4.5	K-8 A	Construction Supervision Engineer-: Field Residence	4
		K-9	Chemical Engineer Field Residence	4.0	K-8 B	Construction Supervision Engineer -: Field Residence	4
		K-10	Mechanical/Electric al Engineer : Field Residence	4.5	K-8 C	Construction Supervision Engineer-: Field Residence	4
		K-11	Environment and Safety Engineer: Field Residence	4.0	K-9	Chemical Engineer Field Residence	3
		K-12	Environmental Specialist	4.5	K-10 A	Mechanical Engineer : Field Residence	3.5
		K-13	Social Development Specialist	4.0			
		Total points for criterion (iii): 60					

Sl No.	Name of Criteria or Clause Identification	Existing	Amended		
			K-10 B	Electrical Engineer : Field Residence	3.5
			K-11	Environment and Safety Engineer: Field Residence	3
			K-12	Environmental Specialist	3.5
			K-13	Social Development Specialist	3
			Total points for criterion (iii): 60		
6	Section 8. Conditions of Contract and Contract Forms (Time Based): The following limitation of the Consultant's Liability towards the Client can be subject to the Contract's negotiations:	Limitation of the Consultant's Liability towards the Client: Except in the case of gross negligence or willful misconduct on the part of the Consultant or on the part of any person or a firm acting on behalf of the Consultant in carrying out the Services, the Consultant, with respect to damage caused by the Consultant to the Client's property, shall not be liable to the Client: (ii) for any direct loss or damage that exceeds [insert a multiplier, e.g.: one, two, three] times the total value of the Contract;	Limitation of the Consultant's Liability towards the Client: Except in the case of gross negligence or willful misconduct on the part of the Consultant or on the part of any person or a firm acting on behalf of the Consultant in carrying out the Services, the Consultant, with respect to damage caused by the Consultant to the Client's property, shall not be liable to the Client: (ii) for any direct loss or damage that exceeds two times the total value of the Contract;		
7	Section 2. Instructions to Consultants -	cost of office accommodation, including overheads and back-stop support;	Client will provide office space at head office. Other facilities of head office will be arranged by consultant		

Sl No.	Name of Criteria or Clause Identification	Existing	Amended
	Data Sheet : 16.1 (3)		and included in the consultant's proposal. Consultant will arrange field office and other expenses will be included in the consultant's proposal.

All other terms & conditions as laid down in the Request for Proposal (RFP) will remain unchanged.

This Addendum notice shall form a part and parcel of the Request for Proposal (RFP).


 Abdullah Al Mahmud Faruk
 Project Director
 Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project
 Bangladesh PRIDE (P170688)
 Bangladesh Economic Zones Authority (BEZA)
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WORLD BANK GROUP

Government of the People's Republic of Bangladesh

Bangladesh Economic Zones Authority

Prime Minister's Office



Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project, Project No.: P170688, Credit No.: IDA 6676-BD)

Pre-Proposal Meeting Minutes

For

Selection of Design and Supervision Consultant for
Bangabandhu Sheikh Mujib Shilpa Nagar Development Project (Bangladesh
PRIDE, P-170688, IDA Cr. No.: 6676 BD)

(Package No: PMC15-BSMSN-BEZA)

05 May 2022

**Government of the People's Republic of Bangladesh
Bangladesh Economic Zones Authority
Prime Minister's Office**

Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project, Project No.: P170688, Credit No.: IDA 6676-BD)

Minutes of Pre-Proposal Meeting for "Selection of Design and Supervision Consultant" for Bangabandhu Sheikh Mujib Shilpa Nagar Development Project (Bangladesh PRIDE, P-170688, IDA Cr. No.: 6676 BD) (Package No: PMC15-BSMSN-BEZA)

Venue : BEZA Conference Room, Biniyog Bhaban, E-6/B, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
Date & Time : 25/04/2022 at 11:00 AM
Chairperson : **Abdullah Al Mahmud Faruk**
Project Director
Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project
(Bangladesh PRIDE Project), BEZA

List of participants : Attached in **Appendix-1**.

At the beginning of the meeting, the chairperson welcomed the participants and delivered a brief introduction about Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project). He also highlighted objectives of the pre-proposal meeting and then deliver a short presentation on different issues of this consultancy services and Request for Proposal (RFP) document to get convenient the shortlisted firms for the preparation of proposal. In the meeting, it is stated the background of the consultancy services and selection method as well as major areas of RFP document, important clauses of Instructions to Consultants (ITC), Proposal Data Sheet (PDS), General Conditions of Contract (GCC), Special Conditions of Contract (SCC), selection criteria, marks allocated for different criteria, sub-criteria, type of contract, objectives and the scope of the services.

Subsequently, the chairperson of this meeting highlighted the ITC, SCC and other relevant clauses of which major clauses are; (a) ITC reference Clause 17.4 of PDS: the prospective consultant shall submit one (1) original and one (1) copy and one (1) USB drive of the technical proposal and one (1) original copy of the Financial Proposal, (b) ITC Clause 11.1: Consultant including the individual members of any Joint Venture shall submit only one Proposal either in its own name or as part of a Joint Venture, if they submit or participates in more than one proposal, then all such proposals shall be disqualified and rejected, (c) ITC Clause 12.3: Any Key Expert nominated in the Consultant's Proposal without his/her confirmation or not available at the time of proposal submission, such Proposal shall be disqualified and rejected for further evaluation, and may be subject to sanctions in accordance with ITC 5 (Fraud and Corruption), (d) ITC Clause 15.1.1: Consultant shall not propose alternative Key Experts. Only one CV shall be submitted for each Key Expert position and failure to comply with this requirement will make the Proposal non-responsive.



The Chairperson of the meeting then invited questions/queries from the participating Consultants and/or their representatives. Subsequently their queries along with the explanations/clarifications are provided as follows:

Sl. No.	Query raised	Clarifications provided
1.	<p>The completion of contract is mentioned as 31st Dec'2025 in SCC Clause 14.1, where, the TOR mentioned the input of some of the Key/other experts as 50-man month (page 103).</p> <p>Query: What will be the contract period?</p>	<p>The contract period will be 50 months or completion of the Project whichever occurs earlier (Currently the approved Project completion date is 31st December 2025). For any calculation, please use 50 months.</p>
2.	<p>PDS Clause 17.7 and 17.9, the proposal submission deadline is 18 May 2022 up to 11:00 am local time.</p> <p>Query: Considering Ramadan period in Bangladesh, long vacation of Eid-ul-Fitre as well as for arrangement of many experts and preparation of approach and methodology for huge scope of services, we request to extend the proposal submission deadline at least 2 weeks.</p>	<p>The proposal submission deadline will be extended up to 1 June 2022 up to 11:00 am local time (GMT+6).</p>
3.	<p>Regarding Specific experience of the Consultant (as a firm) relevant to the Assignment: In Form TECH-2, B- Consultant's Experience, it is mentioned that,</p> <p>1. List only previous similar assignments successfully completed in the last [...] years.</p> <p>Query: a) Within the last how many previous years' will be counted for similar experience evaluation? b) Whether assignments from India/South Asian Countries will be considered as Similar Geographic Experience</p>	<p>a) List of only the previous similar assignments successfully completed within the last 15 (fifteen) years will be considered for evaluation.</p> <p>b) Geographical priority of similar experience will be considered as Bangladesh > SAARC Countries > Asian Countries > Other Countries.</p>
4.	<p>Page limit columns are blanks in Section 3. Technical Proposal- Standard Forms (page 47)</p> <p>Query: Request to clarify whether the page limit for each Tech Forms is required or not?</p>	<p>Section3: Technical Proposal- Standard Form page limits will be as follows: TECH-1 (3 pages), TECH-1 Attachment (5 pages), Power of Attorney (5 pages), TECH-2A (2 pages), TECH-2B (30 pages), TECH-3A (2 pages), TECH-3B (2 pages), TECH-4 (30 pages), TECH-5 (5 pages), TECH-6(Team Composition- 2 pages, Key Experts Inputs-3 pages, each CV-6 pages) [detailed shown in Annex-1]</p>
5.	<p>ITC Clause 15.1.1: Consultant shall not propose alternative Key Experts. Only one CV shall be submitted for each Key Expert position. Failure to comply with this requirement will make the Proposal non-responsive.</p> <p>Query: Thus, Submission of only Key Experts CVs is required for evaluation and Non-Key Experts/Field/Support Staff CVs are not desired by Client for submission at proposal stage.</p>	<p>CVs of the team Key Experts and Non-Key Experts/other experts have to be submitted that have mentioned in the ITC Clause 21.1 of PDS (page 42) as follows: Only the Key Expert positions will be scored in the technical evaluation. However, individual staff must be proposed by the consulting firm for all the positions (Key experts and Non-Key Experts/other Experts) listed in the TOR and are required to</p>

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Sl. No.	Query raised	Clarifications provided
		meet the minimum qualification requirements specified for each position in the TOR...
6.	<p>It is mentioned in the SCC Clause 13.1 that Commencement of Services, the number of days shall be 10 (ten).</p> <p>Query: The Consultants need time to arrange visa, tickets, vaccinations etc. for their experts. It is, therefore, requested that the Client may kindly consider to provide at least 2-3 weeks to the Consultant to commence their services after signing of the Contract.</p>	On justifiable grounds, it may be more than 10 days which will be finalized during contract negotiation.
7.	<p>Interest rate mentioned in the SCC Clause 54.1 is 1%,</p> <p>Query: The given rate of interest on delayed payment is too less. The Client is requested to kindly provide interest on delayed payment @ 6% per annum, so that the Client should be bound to make payment on time to the Consultant.</p>	It will be as per SCC Clause 54.1
8.	<p>PDS Clause 11.1, the Participation of Sub-Consultants, Key Experts and Non-Key Experts in more than one Proposal is not permissible.</p> <p>Query: As the Non-Key Experts' CV will not be evaluated during this Proposal stage and TOR also informs that these Non-Key Experts will be required intermittently/ need basis (page 103). Thus, we humbly request the client to consider and permit the participation of Non-Key experts in more than one Proposal to ensure a best possible team for implementation.</p>	The Non-Key Experts may participate in more than one (1) proposal considering justifiable grounds for the requirements of large number Non-Key staffs for team composition.
9.	<p>PDS Clause 21.1, page 41, the allocated points for K-8: Construction Supervision Engineer: Field Residence is 4.5 and for K-10: Mechanical/Electrical Engineer: Field Residence is 4.5</p> <p>Query According to the Terms of Reference, 3 Experts are required for K-8 and 2 Experts are required for K-10. We understand that the points allocated against this position will be distributed among the 3 and 2 Experts as 1.5 each and 2.25 each respectively.</p>	Points are re-allocated (Annex-2)
10.	<p>Price Adjustment on Remuneration in Local Currency As per Clause 50.3 (2) of SCC, it is stated that the price adjustment on remuneration for Local Currency shall be adjusted on the basis of the rates set forth in Appendix D.</p> <p>Query: It is observed that in the RFP Appendix C is for both foreign and local currency Remuneration cost Estimate</p>	Please follow the RFP document.

Sl. No.	Query raised	Clarifications provided
	and Appendix 'D' is for Reimbursable Expenses Cost Estimate. Since Appendix 'D' has no part to play in Escalation Clause, Appendix 'D' may be replaced by Appendix 'C' in this Clause.	
11.	Please clarify that the payment currency can be made in foreign exchange, such as US dollars, as well as in local currency.	Payment will be made as per SCC Clause 52.1 which will be the same as in the Financial Proposal Form FIN-2 foreign and local currencies. It also described in PDS Clause 16.4 as up to 3 foreign currencies.
12.	<p>Project Area: TOR (Page 78): The Consultant shall provide their services covering areas:</p> <p>(i) BSMSN 2(on-site and off-site infrastructure) and BSMSN. (ii) Land Development of International Master Developer (IMD) Zone and other areas and (iii) Supervision of implementation of all environmental and social instruments related to the project covering activities in (a) BSMSN-2 and (b) IMD zone (to be implemented through PPP). BSMSN-2 is about 1510.50 acres comprising Mirsarai 2A (938.5 acres) and Mirsarai 2B (572 acres). BSMSN-2 is allocated to 104-unit investors/industrial tenants, mainly in light industry/manufacturing.</p> <p>Query:</p> <p>(i) What are the off-site infrastructure requirements for BSMSN-2 and BSMSN?</p> <p>(ii) A clear map of the Site to know the extent of the works and site locations.</p> <p>(iii) To provide Masterplan of BSMSN-2.</p>	<p>Please see the activity list and Master plan.</p> <p>Please visit following link for the Master Plan of BSMSN- https://www.beza.gov.bd/wp-content/uploads/2021/04/Master-Plan-of-BSMSN.pdf</p>
13.	<p>Stage 3: Master plan preparation (page 88, TOR)</p> <p>The consultant will ensure and coordinate that the activities stated below in accordance with the Master Plan developed for BSMSN. This stage involves preparation of detailed master plan for the entire land plot consisting of the following for the infrastructure.....</p> <p>Query:</p> <p>Would the scope of Master plan be:</p> <p>(i) Entire BSMSN (30,000 acres)</p> <p>(ii) BSMSN-2(1510.5 acre) or</p> <p>(iii) Small blocks about Security and Amenities facilities only?</p>	Need to review master plan where the activity will be implemented.
14.	<p>There are two different parts containing information about the Code of Conduct. One is in TECH -7 (page 61) and the other one is in Terms of Reference (page 111). However, the contents of those two different Code of Conduct are not same.</p> <p>Query:</p> <p>Please clarify whether the consultant can submit only One (1) Code of Conduct signed by each expert in TECH - 7 and includes the information in the TOR</p>	The proposed firm to be submitted the Code of Conduct signed by each expert in TECH - 7 containing information relevant to the proposal document.

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Sl. No.	Query raised	Clarifications provided
	page 111 or not?	
15.	The client is requested provide a clear map showing the exact locations and boundaries of BSMSN-1, BSMSN-2, IMD Zone.	Please see the attached Master Plan.
16.	To prepare an accurate technical proposal with clear understanding, we request you to provide a clear outline of the scope of works and its exact location and areas. Please also clarify whether the scope of design work only for BSMSN-2 (1510.5 acres)?	Please see the activity list and Master plan.
17.	Regarding Basic infrastructure and related works [Table-1 in TOR (page 79-80)] it is mentioned below the table-1 as follows: N.B: "If there are revisions /changes to the tasks stated above, the Consultant shall be responsible to provide their services on the revised scope of work" Query: Thus, we request the client to kindly clarify the level of revision/ changes that may be required. Also, depending on the changes kindly confirm if the consultants will have the provision to assess and submit financial variation(s) for the additional work(s).	As stated in RFP.
18.	Regarding Basic infrastructure and related works [Table-1 in TOR (page 79-80)] for the Gas pipeline connection: It is stated that "Connection of the Zone with Gas Pipelines". Query: Is it necessary to provide Gas Pipeline Network Connection directly linked from the Source? If so, it will highly increase the project cost and needs a lot of manpower to design. Please Clarify this issue.	The consultant firm may need to review the design of gas pipeline network.
19.	Specific Payment Schedule is not found in the PDS and Terms of References (TOR). Please Specify.	As per condition of contract of RFP.
20.	PDS Clause 21.1, page 42: CV Must be signed by the Experts. Query: We request the Client to accept the Electronic Signatures of the Experts with their proper Consent. Many Experts will be involved in this project and hand writing signature will be a big obstacle to the on-time preparation of the proposal.	Electronic/Digital signature (not scanned sign) is acceptable.
21.	Task 1: Review of Technical Documents (Page 83, TOR): The Consultant shall review the progress and identify the bottlenecks, if any, and review the technical documents such as soil test report, structural design, foundation design, drawing, etc. for contract packages prepared by the previous D&S consultant. Query: Kindly brief on stage/status on documents already prepared for contract packages by previous D&S	Available data have been enclosed herewith.

Sl. No.	Query raised	Clarifications provided
	Consultant and share the available data, calculations, reports.	
22.	Please clarify and define the working area for Tasks 1 to Task 13 (page 83-102, TOR). Is this for BNMSN-2 or IMD Zone or both.	Please see the activity list and Master plan.
23.	Which areas are involved the scope of Task 9: Statutory' Approvals and Certificates during and after completion of the construction activities? i) Entire BSMSN (30,000 acres. ii)BSMSN-2(1510.5 acres). iii)IMD zone.	PPP Partner will make arrangement for Statutory' Approvals and Certificates. Consultant will provide the technical assistance regarding deficiencies & provide suggestions for the compliance of Statutory requirement.
24.	GCC 24 (page 133): Regarding Insurance to be taken out by the Consultant: Query: It is requested the Client to confirm whether we can procure policies under existing insurance umbrella policies of the Company or we have to procure Project specific policies as per local laws of Bangladesh.	As per laws of Bangladesh.
25.	GCC Clause 53.1(a), page 144 and SCC 53.1 (a) page 155: Advance payment is none. Query: The Client is requested to kindly insert amount of advance payment @ 20% of the contract amount, as the Consultants need more fund to mobilize their personnel at project site and maintain cash flow at the inception of project.	It will be as per SCC 53.1(a).
26.	GCC Clause 51(page 144 and SCC Clause 51.1 & 51.2) regarding Taxes and Duties. Query: Please clarify regarding % of Advance Income Tax ('AIT') and % Value Added Tax ('VAT') to be reimbursed separately.	As per International Time-based Contract for the Government of Bangladesh under IDA Credit Project.
27.	SCC Clause 23.1(a)(ii), page 151: It is mention that; for any direct loss or damage that exceeds [insert a multiplier, e.g.: one, two, three] times the total value of the Contract; Query: Please specify it will be how many times the value of the contract	Two time the total value of the contract.
28.	PDS Clause 16.1(3); Cost of office accommodation, including overheads and back-stop support. But Task 12 (TOR page 102) regarding facilities to be provided by the Consultant The Consultant should have at least the following facilities (but not limited to) during the construction supervision/ monitoring period: <ul style="list-style-type: none"> • Suitable office space with consumables and communication both in field and main office; • Suitable equipment for all supervision /monitoring works; • Vehicles, office equipment including 	Client will provide office space at head office. Other facilities of head office will be arranged by consultant. The Consultant will accommodate field office and other expenses.

Sl. No.	Query raised	Clarifications provided
	<p>telephones, computers and printers, etc.</p> <ul style="list-style-type: none"> Required support personnel. <p>No separate / additional payment will be provided from Project for the Consultant's facilities.</p> <p>Query: Please confirm if the cost of office accommodation etc. will be provided by the Client or not.</p>	
29.	<p>PDS Clause 21.1 (iv) (page no.42): Allocated 5 points for the training program.</p> <p>Query: There are no requirements for the Transfer of knowledge program in the TOR. We would like to ask whether you could provide the Requirements and/or Provisional Sum cost for the Transfer of knowledge program for a fair proposal between the shortlisted consultants.</p>	As stated in RFP.
30.	<p>It is understood that all the reports including final report at both Stage A (Design) and Stage B (construction supervision and contract management) will be prepared and submitted only in English language and no translation to any other language will be required.</p>	Both Hard copy and electronic copy in English language need to submit.
31.	<p>Page 84, TOR, Task 2(b): Carry out geo-technical investigations, which may be additionally required to determine the basic design parameter for the construction of structures....</p> <p>Query: There is no provision of Geotechnical Engineer in Task 13 (page 102-104). Requesting to add Geotechnical Engineer.</p>	This position will work under guidance of Design Engineer as required.
32.	<p>Task 9 (page 100, TOR): Statutory Approvals and Certificates:Any expenditure related to these approvals like statutory fee etc. shall be borne by Project...</p> <p>Query: Please confirm, whether the Client will pay all fees for Task 9.</p>	PPP Partner will make arrangement for Statutory' Approvals and Certificates. Consultant will provide the technical assistance regarding deficiencies & provide suggestions for the compliance of Statutory requirement.
33.	<p>Stage 4 (page 88-93, TOR): Preparation of Detailed Drawings, Technical Specifications, Bill of Quantities (BOQ), Cost Estimates and Bidding Documents Activities 4.1-4.14.</p> <p>Query: a) Activity 4.13 is missing b) Is this task related to Security and Support Amenities Buildings as mentioned in Table 1 in Page 79-80.</p>	<p>4.13 is intentionally blank.</p> <p>Security and Support Amenities have been stated in ToR.</p>

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Sl. No.	Query raised	Clarifications provided
34.	<p>Activity 6.2 (page 98, TOR): Would monitor various recommendations of the Labor Management Procedure prepared for the project (attached in Annex-**) and ensure its successful implementation.</p> <p>Query: Please share the Labor Management Procedure.</p>	<p>BSMSN Development Project has prepared a Labor Management Procedure which is available in the following link of BEZA website https://www.beza.gov.bd/wp-content/uploads/2020/01/Labour-Management-Procedure-LMP-for-PRIDE-Project-of-BEZA.pdf</p>
35.	<p>Construction and Supervision reporting are mentioned in activity 10.2 (page 101, TOR):</p> <p>Query: Please clarify the requirement such as the Deliverable list and submission schedule for the Detailed Design stage reporting.</p>	<p>This is a 'Time Based' contract.</p>
36.	<p>Activity 5.4 (page 97, TOR): Review As built drawings submitted by the contractor(s).</p> <p>Query: Please clarify the scope of services for "As built drawings".</p>	<p>The contractor will submit the as constructed drawings for all infrastructural completed works. The consultant's tasks for these activities are to check and ensure whether the "as built drawings" comply with the completed works or not.</p>
37.	<p>Clause 4.1(page 81, TOR): The Primary objective of the assignment is to provide....."Supervision of implementation of all environmental and social instruments related to the project covering activities both in BSMSN-2 and in the IMD zone (to be implemented through PPP)".</p> <p>Query: It is indicated that the IMD Zone will be carried out under PPP, but we don't have relevant information in the RFP. We request the Client to kindly share the information and progress under the PPP at this zone.</p>	<p>Under this project we will develop the land of this IMD zone.</p>

Note: The above changes are an integral part of the tender document.

As there was no other issue to discuss, the Chairperson then concluded the meeting with a vote of thanks to all participants.

(Abdullah Al Mahmud Faruk)

Project Director

Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project
(Bangladesh PRIDE Project), BEZA

Section 3. Technical Proposal – Standard Forms

{Notes to Consultant shown in brackets { } throughout Section 3 provide guidance to the Consultant to prepare the Technical Proposal; they should not appear on the Proposals to be submitted.}

CHECKLIST OF REQUIRED FORMS

Required for FTP or STP ✓		FORM	DESCRIPTION	Page Limit
FTP	STP			
✓	✓	TECH-1	Technical Proposal Submission Form.	3
✓ If applicable		TECH-1 Attachment	If the Proposal is submitted by a joint venture, attach a letter of intent or a copy of an existing agreement.	5
✓ If applicable		Power of Attorney	No pre-set format/form. In the case of a Joint Venture, several are required: a power of attorney for the authorized representative of each JV member, and a power of attorney for the representative of the lead member to represent all JV members	5
✓		TECH-2	Consultant's Organization and Experience.	
✓		TECH-2A	A. Consultant's Organization	2
✓		TECH-2B	B. Consultant's Experience	30
✓		TECH-3	Comments or Suggestions on the Terms of Reference and on Counterpart Staff and Facilities to be provided by the Client.	
✓		TECH-3A	A. On the Terms of Reference	2
✓		TECH-3B	B. On the Counterpart Staff and Facilities	2
✓	✓	TECH-4	Description of the Approach, Methodology, and Work Plan for Performing the Assignment	30
✓	✓	TECH-5	Work Schedule and Planning for Deliverables	5
✓	✓	TECH-6	Team Composition, Key Experts Inputs, and attached Curriculum Vitae (CV)	Team Composition-2 pages, Key Experts Inputs-3 pages, and each Curriculum Vitae (CV)-6 pages
✓	✓	TECH-7	Code of Conduct (ES)	
✓	✓	TECH-8	Sexual Exploitation and Abuse (SEA) and/or Sexual Harassment (SH) Performance Declaration	

All pages of the original Technical and Financial Proposal shall be initialed by the same authorized representative of the Consultant who signs the Proposal.



Annex-2

Re-allocation of Points among Key -Experts for Design & Supervision Consultant Firm. PMC-15-BMSMN-BEZA

Existing			Amended		
SI No.	Position of Key Expert	Allocated Points	SI No.	Position of Key Expert	Allocated Points
K-1	Team Leader	7.5	K-1	Team Leader	5
K-2	Deputy Team Leader	5	K-2	Deputy Team Leader	4
K-3	Senior Architect	4	K-3	Senior Architect	3.5
K-4	Design Engineer-1: Building	4.5	K-4	Design Engineer-1: Building	4
K-5	Design Engineer-2: Road	4.5	K-5	Design Engineer-2: Road	4
K-6	Design Engineer-3: bridge, culvert	4.5	K-6	Design Engineer-3: bridge, culvert	4
K-7	Design Engineer-4: Drainage design Expert	4.5	K-7	Design Engineer-4: Drainage design Expert	4
K-8	Construction Supervision Engineer:- Field Residence	4.5	K-8 A	Construction Supervision Engineer:- Field Residence	4
			K-8 B	Construction Supervision Engineer:- Field Residence	4
			K-8 C	Construction Supervision Engineer:- Field Residence	4
K-9	Chemical Engineer Field Residence	4	K-9	Chemical Engineer Field Residence	3
K-10	Mechanical/Electrical Engineer : Field Residence	4.5	K-10 A	Mechanical Engineer : Field Residence	3.5
			K-10 B	Electrical Engineer : Field Residence	3.5
K-11	Environment and Safety Engineer: Field Residence	4	K-11	Environment and Safety Engineer: Field Residence	3
K-12	Environmental Specialist	4.5	K-12	Environmental Specialist	3.5
K-13	Social Development Specialist	4	K-13	Social Development Specialist	3
Total points		60	Total points		60

Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority (BEZA)
Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project
Biniyog Bhaban (Level 7,8,9)
Plot#E-6/B, West Agargaon, Dhaka 1207
www.beza.gov.bd

Subject : Pre-bid meeting of 'Selection of Design and Supervision Consultant Firm for BSMSN Development Project'

Package No: PMC-15-BSMSN-BEZA

Date: 25 April 2022, Time : 11:00 hours local time, BEZA Conference Room.

Attendance List of Representatives of Consultant Firm

Sl No.	Name & Designation	Organization	E-mail Address	Cell No.
01	Md. Mahmudur Rahman Office Engineer	MIN CONSUL JV MODERN	mdmepe@gmail.com	01684610352
02	SARWAR BADHAN Urban Planner	EPC	badhan@epc-bd.com	01755000890
03	Yang ilseok Director	Cheil Engineering	pio19@naver.com	017 9121 0168
04	Kwon Wook Park Country Manager	Yooshin	kwpark@yooshin.com	0173-651447
05	Agniv Sengupta	JV of DOHWA + JARM + DevCon	agnivesum.com.bd.	01727-230835
06	Abn Saleh Md Shahidullah	JV of SMEC + STIPL + DDC + L&T.	abn.shahidullah@swibanaigongy.com	017202419158
07	Duncan McKune Urban Dev. Engineer	JV of SMEC, STIPL, DDC, L&T	Duncan.McKune@smec.com	0184424 4875
08	Narim Anifat Ridoy	WAPCOS - DTCL (Sub contractor)	nidoj0019@gmail.com	0173018646