


Government of the People's Republic of Bangladesh
Prime Minister's Office
Bangladesh Economic Zones Authority
Biniyog Bhaban, E-6/B, Agargaon
Sher-e-Banglanagar, Dhaka-1207

Ref. No: 03.07.0000.754.11.481.2022-332

Date: 30 .01.2023

INVITATION FOR TENDERS

1.	Ministry/Division	Prime Minister's Office.		
2.	Agency	Bangladesh Economic Zones Authority (BEZA)		
3.	Head of Procuring Entity (HOPE)	Executive Chairman Bangladesh Economic Zones Authority		
4.	Procuring Entity District	Dhaka		
5.	Invitation for	Procurement of 22 (Twenty Two) Outsourcing Employees for BEZA		
6.	Procurement Method	Open Tendering Method (OTM), National Competitive Tendering (NCT)		
7.	Budget and Source of Funds	Revenue Budget		
8.	Tender Package No	BEZA-NCS-1/2022-2023		
9.	Tender Package Name	Procurement of 22 (Twenty Two) Outsourcing Employees for BEZA		
10.	Tender Publication Date	On or before 31/01/2023		
11.	Tender Document Last Selling Date	19/02/2023 during office hours		
12.	Tender Closing Date and Time	20/02/2023 up to 3.00 pm.		
13.	Tender Opening Date and Time	20/02/2018 at 3.30 pm.		
14.	Name & Address for: -Selling Tender Document: -Receiving Tender: -Opening Tender:	Manager (Administration) Bangladesh Economic Zones Authority Biniyog Bhaban, E-6/B, Agargaon Sher-e-Bangla Nagar, Dhaka-1207		
15.	Eligibility & Qualification Criteria of Tenderer	Eligibility: <ul style="list-style-type: none">➤ Tenderers shall have the legal capacity to enter into the Contract under the applicable Law.➤ Tenders shall be enrolled in the relevant professional or trade organizations registered in Bangladesh.➤ Tenderers shall have fulfilled its obligations to pay taxes under the provisions of laws and regulations of Bangladesh. Qualification: <ul style="list-style-type: none">➤ Qualification Criteria is mentioned in tender document.		
16.	Brief description of Services	Outsourcing Services of 22 nos. manpower		
17.	Price of Tender Document	Tk. 2000/- (Two Thousand Taka) (Non- refundable)		
18.	Identification of service	Location	Tender Security	Service Duration
	Procurement of 22 (Twenty-Two) Outsourcing Employees for BEZA Package No: (BEZA NCS-1/2022-2023)	Manager (Administration) Bangladesh Economic Zones Authority, Biniyog Bhaban, E-6/B, Agargaon, Sher-e-Banglanagar, Dhaka-1207.	1,50,000 (One lac fifty thousand)	12 (Twelve) Months
19.	Name, Designation & Address of official inviting tender	Executive Chairman Bangladesh Economic Zones Authority Biniyog Bhaban, E-6/B, Agargaon Sher-e-Banglanagar, Dhaka-1207		
20.	Contact details:	Phone: +880-44826021, Email: manager.admin@beza.gov.bd		
21.	Special Instructions: <ol style="list-style-type: none">Initially 12 (Twelve) months from the date of joining of employee. The contract period may be extended yearly basis depending on satisfactory completion of initial contract period and applicable rules.Tenderer Information Form PSN-2 must be submitted properly.Personnel Information must be submitted properly according Form PSN-3 (CV).Tenders submitted in the form of JV shall be considered non-responsive.The remuneration of manpower shall be fixed as consolidated payment as per government circular.Tender shall quote only the commission (Profit, Overhead, AIT etc.) as stated in section 6: Activity schedule of the tender documents.Tenderer's quoting rate of service commission of the Tender less the specific threshold specified in TDS & Section 6: Activity schedule of the Tender Document as stated under ITT Sub 22.6, shall be rejected.Technical & financial envelope shall be submitted separately in an outer envelope.The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.			


 30.01.2023
 (Mohammad Nazmul Hasan)
 Manager (Administration)
 Phone: +880-44826021
 Email: manager.admin@beza.gov.bd