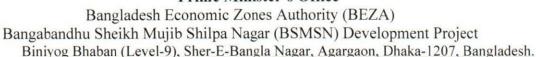
# Government of the People's Republic of Bangladesh





Investment priority

Memo No.: 03.07.0000.056.014.200.23-174

Date:13 February 2024

To

Subject: Pre-Bid Meeting Minutes with Addendum -02, and Volume 02 (Amended) of Bid Document for Land Development (Package No. WD-11- BSMSN-BEZA)

Dear Sir.

Please find attached herewith the Pre-Bid Meeting Minutes with Addendum-02 and Volume 02 (Amended) of Bid Document for Land Development (Package No. WD-11- BSMSN-BEZA) under Bangladesh Economic Zones Authority (BEZA).

Thanking you,

Faithfully yours,

13.02.2024

Abdullah Al Mahmud Faruk Project Director

Phone No.: +8802 44826009

E-mail: pd.pride.beza@bsmsn.gov.bd

Attachment:

Pre-Bid Meeting Minutes

: 1 set (12 pages)

Addendum-02

: 1 page

Volume 02 (Amended) of Bid Document: 1 set.

Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project, Project No.: P170688, Credit No.: IDA 6676-BD)

Pre-Bid Meeting Minutes

for

Procurement of Land Development at Mirsarai EZ (Zone-11, 12, 13 & 17) (Package No: WD11-BSMSN-BEZA)



February 2023

Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project, Project No.: P170688, Credit No.: IDA 6676-BD)

## Minutes of Pre-Bid Meeting

for

Package Name: Land Development at Mirsarai EZ (Zone-11, 12, 13 & 17)

Package No. WD11-BSMSN-BEZA

Venue : BEZA Conference Room, Biniyog Bhaban, Level-8, E-6/B, Agargaon,

Sher-e-Bangla Nagar, Dhaka-1207

Date & Time : 18 December 2023 at 11:30 Local Time

Chairperson : Abdullah Al Mahmud Faruk

Project Director (Joint Secretary)

Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development

Project (Bangladesh PRIDE Project), BEZA

List of participants : Attached in Appendix 1

At the beginning of the meeting, the chairperson welcomed the participants and delivered a brief introduction about the Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project). The chairperson has then highlighted the objectives of the Pre-Bid meeting and delivered a short presentation on different issues of this package and Bid Document specifically the Two-envelope with rated criteria Bidding process to get convenient the Bidders for preparation of the Bid. The chairperson has discussed then the background of the package and the major areas of the Bid Document.

The chairperson explained the Instructions to Bidders (ITB), Bid Data Sheet (BDS), Evaluation and Qualification Criteria, Bidding Forms, Works Requirements, General Conditions, Particular Conditions and Contract forms etc. He then highlighted important content of the Bid Document specifically ITB Clause 11 regarding document comprising the Bid, ITB Clause 17 regarding the documents establishing the eligibility and qualifications of the Bidder and ITB Clause 21-24 for submission requirements of Bid. According to ITB Clause 11.4 the Technical Part shall not include any information related to the Bid price. Where material financial information related to the Bid price is contained in the Technical Part the Bid shall be declared non-responsive.

Subsequently, the chairperson advised all prospective Bidders to visit and examine the site and carry out necessary survey and investigations prior submitting the Bid for better understanding and for the accuracy of purpose. If the Bidder wishes to take any assistance, necessary arrangements will be provided by the employer's field staff including showing the scheme site.

Page 2 of 12

Bidders' findings regarding different information on the proposed site may be reflected in their technical proposal. He requested the participants to prepare the Bid following terms and conditions set forth in the Bid Document, and carefully filled up all necessary forms for a complete submission of Bid.

The Chairperson then invited questions/queries from the participating Bidders and/or their representatives. Their queries along with the explanations/clarifications have been discussed as given below:

Sl. No.	Query raised by Bidders	Clarification provided
1.	According to ES requirements Dredging Location would be finalized once the ESIA report is completed. The contractor would carry out dredging operation from the location mentioned in the ESIA report. Please provide the ESIA report.	The volume 02 of the Bid Document has been replaced as Volume 02 (Amended and attached with the Pre-bid meeting minutes as Annex 1. Please see the corrections contained in the replaced volume 02 (Amended).
		The Bidder will do their own dudiligence to identify and select the dredging locations taking into account the possible dredging locations may (Attachment 1)
2.	Please allocate sufficient time between the issuance of ESIA report and the Bid submission deadline to enable the Bidder to prepare the Bid accurately.	The Bid submission deadline has been extended up to 27 February 2024 (Addendum-01).
3.	Please provide the location map, coordinates, and drawing of the area to be reclaimed.	Location map is shown in Scope of the work Clause No. 3 of Section VII-Work Requirements of Volume 02 (Amended). The relevant information regarding formation level, location map, drawing and boundary line coordinates of filling area is also attached with the Pre-Bidmeeting minutes (Attachment 2). Prowork measurement to be taken during contract execution and the actual area and formation level will be provided accordingly.
4.	What is the required fill level for the reclamation area.	The estimated formation level is 6.5r with reference to PWD benchmark fixe at the site (Attachment 2).



Sl. No.	Query raised by Bidders	Clarification provided
5.	Please provide a picture showing the location(s) of the borrow area(s) with coordinates.	The Bidder will identify and select the borrow area(s) taking into account the possible dredging locations map (Attachment 1). Please also follow the BOQ Item no. 4 of Bill No.1.: Location of borrow area(s) will be a minimum of 1.5 km away from the river/sea bank.
6.		
7.	Please provide the Material investigation report and Geographic survey report of the reclamation area.  The Bidder needs to carry out investigation and survey necessary for preparation of Bid. For understanding and for the accuracy purpose, Bidders may investigate a technical requirements before submark.	
8.	What route can be used for positioning of the landline from the pump ashore location towards the reclamation area? Please provide the sailing route to the pump ashore location.	The Contractor is responsible for selection of route on the basis of their identified borrow area(s). However, the Bidder is requested to visit and examine the site and obtain information that may be necessary for preparing the Bid and entering into the contract.
9.	The pipeline for dredging for this project will pass through the BEPZA Economic Zone. Will the employer obtain necessary permissions before commencing the project?	The contractor should avoid the alignment which is not under the possession of BEZA. The contractor will get necessary permission for accomplishment of the work including pipeline installation at his own responsibility. The employer may assist the contractor getting permission if required. But the contractor shall rebuild the area as previous condition after completion of the works.
10.	Please provide compaction requirements for the areas to be reclaimed.	Please follow the Bill of Quantities Item No. 4 of Bill No. 1.



Sl. No.	Query raised by Bidders	Clarification provided
11.	The requirement for Dredger according to Bid Document is: Dredger with fully equipped and functionable (Minimum diameter of cutter suction dredger is 30 inches). But, the reclamation work can also be executed by a Trailing Suction Hopper Dredger having shore pumping facility. Please confirm that the Bidder can propose either cutter suction dredger or Trailing Suction Hopper Dredger.	Please follow Sub-Clause 1.5 Equipment of Section III regarding minimum requirement of key Equipment. The Bidder may also propose additional equipment as well as improved equipment for better accomplishment of the work, which will be evaluated in technical part evaluation of the Bid.
12.	Referring to the equipment t the minimum diameter of the cutter suction dredger to be 30 inches. Can a dredger with 27.5-inch diameter be used for this project? Is there any specific requirement for the dredger to be owned or it can be rented?	The minimum required diameter of dredger is 30 inches. Please follow Sub-Clause 1.5 Equipment of Section III regarding minimum requirement of key Equipment.  The source of equipment to be confirmed by the Bidder in the Bidding Form EQU: Contractor's Equipment that may be either owned/rented/ leased/ specially manufactured, which will be evaluated in the technical part evaluation of Bid based on access to the key equipment.
13.	The reclamation operations may be disrupted because of shipping/traffic movements. If so happen, then please provide information regarding the number vessel passages per week/day etc.	The Bidder will do their own due diligence to identify and select the dredging locations taking into account the possible dredging locations map (Attachment 1). The Bidder is requested to visit and examine the site and its surroundings and obtain information that may be necessary for preparing the Bid and entering into the contract. The Bidder also will analyse the risk and will prepare the risk response strategy(ies) accordingly for managing the risks.
14.	Please provide documents consisting of information regarding the natural conditions like wave patterns, wind speed etc. of the project site etc.	The prospective Bidders are requested to visit and examine the site and it's surroundings and obtain information necessary for preparing the Bid and entering the contract.



Sl. No.	Query raised by Bidders	Clarification provided	
15.	Please clarify whether the filling sand can be dredged/extracted from the Feni River.	Bidder is suggested to identify and select the dredging source(s)/locations taking into account the possible dredging locations map (Attachment 1) regarding sourcing of sand.	
16.	6. Whether the contractor can utilize part of land of Zone 6 for the pipeline installation.  The contractor will get not permission for accomplishment work including pipeline installation own responsibility. The employ assist the contractor getting permission for accomplishment required.		
17.	Please clarify while extracting sand from the Bay of Bengal, can the contractor utilize part of land of Zone 14, Zone 15, and Zone 16 for the pipeline installation.	The contractor will get necessary permission for accomplishment of the work including pipeline installation at his	
18.	1		
19.	There will be a drainage issue in plots 11 and 12. Please clarify whether excavation of drainage channels / ditch in plot 11 can be considered? Can drainage pipelines be buried in plot 12 to cross the existing road in BEPZA area?	The contractor may be allowed to construct drainage canal in Zone-11 (if required) and burry pipeline in Zone-12 (if required) with prior approval of the competent authority. But the contractor shall rebuild the area as previous condition after completion of the works.	
20.			
21.			
22.	Please clarify the commencement date for counting the period of payment of advance payment to the Contractor. Is	The date is count after the Employer receives the Advance Payment Certificate. Please follow the General Conditions Sub-Clause 14.7(a).	



Sl. No.	Query raised by Bidders	Clarification provided
	it from the date of signing of the contract?	
23.	Could the employer specify the proportions for quoting in local and foreign currencies?	Please follow the ITB and Bid Data Sheet (BDS) Clause 15.1 for quoting Bid in local and foreign currencies.  Bidder may require justifying their local and foreign currency requirements and has to be substantiated the amounts included in the unit rates and prices are reasonable by providing relevant document(s). Detailed breakdown of the foreign currency requirements shall be provided by Bidder.  The foreign currency claimed amount have to be substantiated by the contractor by providing supporting evidence/document with the invoice.
24.	Can the Bidder put rates in multiple currencies for a single item of land filling work	The Bidder can put rate multiple currencies in a single item of land filling works if they require following the ITB and Bid Data Sheet Clause 15.1.
25.	(Comment of Comment of	
26.	Please clarify what type of documents should be submitted for the dredger.  Please follow the Form E Contractor's Equipment as mentioned Section IV-Bidding Form. The B also to be submitted the requirement technical proposal relevant documents.	
27.	Please specify the duties, taxes and other levies applicable to this contract to enable the Bidder to consider the same in the Bid pricing.	Please follow ITB Clause 14.7. The existing rates are: VAT 7.50%, IT 7.50% for International Contracting Bidding. For accuracy of the purpose, please also get present information from the National Board of Revenue (NBR) of Bangladesh.



Sl. No.	Query raised by Bidders	Clarification provided
28.	Please clarify whether the Bidder is allowed to submit only the Bid-Securing Declaration without submitting a Bid Security-Demand Guarantee?	No. Please follow the ITB Clause 19.1 of Bid Data Sheet (BDS) as well as ITB Clause 19.3 and submit Bid Security in the Form of Bid Security-Demand Guarantee included in Section IV.
29.	Please confirm whether the required permission for cutting trees from the Forest Authorities or any other concerned authorities has been obtained by the Employer or not? If not, either the contractor or the employer will obtain permission.	The Contractor is not responsible for taking permission of cutting trees. The employer will take necessary consent as required during the contract execution.
30.	It is mentioned in the PCC that Performance Security is 9% of accepted Contract Amount and ES Performance Security is 1% of accepted Contract Amount.  It is requested to reduce the Performance Security to the 5% of the Accepted Contract Amount and waived the ES performance security.	Please follow the Contract Data Sub- Clause 4.2 of Section IX Particular Conditions of Contract
31.		Please follow the Bangladesh Labour Act 2006 as well as the Contract Data subclause 6.5 of the Section IX.
32.	Percentage of retention - 5%  It is requested to accept a Bank Guarantee in lieu of the Retention money.	Please follow Contract Data sub-clause 14.3 (iii) of Section IX.
33.	Joint Venture participation: Whether the Bidder purchase the Bid Document in a single name and want to participate as Joint Venture. It is allowed or not?	The Bidder can purchase Bid Document in a single name and can submit Bid in the name of Joint Venture (JV) comprising the Bidder who has purchased the Bid document following the JV requirements of the Bid Document. But the Bid document purchasing Bidder cannot be a subcontractor.



Sl. No.	Query raised by Bidders	Clarification provided	
34.	The Bidder may require permission from the Bandar Authority for sand and dredging from Island of the Sea. What type of help the Bidder may get from BEZA authority.	The contractor will get necessary permission at his own responsibility. The employer will assist the contractor getting permission if required.	
35.	5. Whether the contract accepts sectional taking over? For example, if the contractor has completed all the work in Zone 11, can it be sectional taking over by employer? If it's accepted, can Zone 11 enter the Defects Notification period?  No. The defect notification period to start after completion whole of the contract.		
36.	Does the Bid Security accept the submission of individual securities from each party in a Joint Venture?		
37.			
38.			
39.	Referring to the Sub-Clause Control of water pollution: 1 (i) Dredging should be carried out only by licensed dredgers of Inland Water Authority of Bangladesh.  Please clarify whether the dredger without the license of BIWTA cannot be used for this project.	Please see the corrections contained in the Volume 02 (Amended) of Bid Document. The Dredging should be carried out only by the licensed dredgers.	
40.	Referring to the Sub-Clause Control of water pollution: l(ii). Dredging should be carried out in stretches identified by BWDB. Please provide us the stretches identified by BWDB.	Please see the corrections contained in the Volume 02 (Amended) of Bid Document. Dredging to be carried out in the stretches taking into account the possible dredging locations map (Attachment 1)	



Sl. No.	Query raised by Bidders	Clarification provided
41.	Referring to the description of <b>BOQ</b> Item 7.13 "Supplying of Washable Reusable 3 Layer cotton face mask/KN95 Respiratory face mask with hand sanitizer etc. all complete as per sample like in Fig. 5 and direction of the Engineer-in-charge." Please provide us the Fig. 5	Figure 5 is attached (Attachment 3)
42.	Referring to Bill No. 2: Environmental, Social, Occupational Health and Safety Item No.6 and Item No. 7.8. Please clarify whether it is 3 or 4 construction camps.	Four construction camps. Please see the corrections contained in the Volume 02 (Amended) of Bid Document
43.	Referring to the <b>Sub-Clause 5.0 (a)</b> , Dredging should not be carried out during breeding & spawning season of fishes (September to October). Please confirm if the dredging work has to be stopped for the months of September & October.	Please see the corrections contained in the Volume 02 (Amended) of Bid Document. Dredging should be carried out considering related law/policy/circulars of breeding & spawning season of fishes.
44.	BOQ item 9.1 of Bill No.2: Grievance Redress Mechanism (GRM) & GBV/SEA/SH risk mitigation: Please define the quantity 8 nos. Is this the no. of GRM system to be established or is it referring to the quarterly reporting within 24 months project timeline?	Contract completion time is estimated 8 quarters and the contractor will submit combined ES report quarterly.
45.	Contractor shall implement Environmental Action Plan (CEAP)/ Environmental Management Plan. Please confirm that the Environmental Clearance for the project has been obtained by the BEZA Authority or the contractor will obtain for assessing the EMAP & EMP requirements during execution.	The employer will take necessary measures for taking environmental clearance.
46.	Specification Sub-Clause 9.2 (D): Please indicate the location / area where the cut trees are to be transported and stacked. This is essential for the Contractor to estimate	The location of stacking trees will be within 2-3 km from the tree cutting areas, which will be defined during the implementation period.



Sl. No.	Query raised by Bidders	Clarification provided
	the transport costs involved and consider the same in Bid price.	
47.	Please provide the location / area for dispose of the striped material and the organic waste & vegetation that will generate from the clearing & grubbing activities.	The location will be within 2-3 km from the stripping areas, which will be defined during the implementation period
48.	Code of Conduct: Please provide the English version of the Code of Conduct	English version Code of Conduct is not available with the employer. It will be appreciated if the Bidder/Contractor take necessary measures to make it translate into English by their convenient ways if required for them.
49.	Section III – Evaluation and Qualification Criteria: A. Qualification: 4.2(c) Specific Experience in managing ES aspects. ES activities No.2 The contractor should have experience in ESMP implementation of any Please specify the requirements.	The contractor should have experience in ESMP implementation of any kind of construction project.
50.		The signboard size is 2.40m x 1.80m each. Please see the corrections contained in the Volume 02 (Amended) of Bid Document.
51.	Please clarify which trees and shrubs should be left and protected in place during the construction period.	Please follow the Specification Clause 9 of Volume 02 (Amended) of Bid Document.
52.		
53.	Tree Removal: there is only the uprooting requirement for the trees exceeding 0.3 m girth measured 1 m above ground level.  Whether trees and shrubs with a girth less than 0.3 m at 1 m above ground level are not needed to be uprooted or their root ball have to be extracted separately?	The trees exceeding 0.3 m girth measured 1 m above ground level shall be uprooted. For trees with a girth not exceeding 0.3 m measured 1 m above ground level may require removal. Please follow the Specification Sub-Clause 9.2 of Volume 02 (Amended) of Bid Document



Sl. No.	Query raised by Bidders	Clarification provided
54.	No excavating machines shall be used in the immediate surroundings of cables and/or pipe- lines, unless approved by the Engineer. Please provide the drawings showing the location of cables, underwater lines and pipelines etc. to avoid damage to the same during execution of works.	The Bidder is requested to visit and examine the site and obtain information that may be necessary for preparing the Bid and entering into the contract
55.	IBT Clause 21.1 of Bid Data Sheet: In addition to the original of the Bid, the number of copies is: 01 (One) Copy and 01(One) USB. Should we need to submit soft copy of Financial part of the Bid?	No. Soft copy is required only for the Technical Part of Bid. No soft copy is allowed for Financial Part of Bid. If any Bidder submits soft copy of the Financial Part Bid, then the Bid shall be rejected.

The clarifications/modifications described above shall form an integral part of the Bid Document.

As there was no other issue to discuss, the Chairperson concluded the meeting with vote of thanks to all participants.

(Abdullah Al Mahmud Faruk) 13/02/2024

Project Director

Phone: +8802 44826009

E-mail: pd.pride.beza@bsmsn.gov.bd



Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project, Project No.: P170688, Credit No.: IDA 6676-BD) Biniyog Bhaban (Level-9), E-6/B, Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh

### Amendment to Bid Document Addendum-02

Letter No. 03.07.0000.056.014.200, 23-175

Date: 13 February 2024

It is notified for all concerned that the following amendments are hereby made in the Bid Document of "Land Development at Mirsarai EZ (Zone-11, 12, 13 & 17)", Package no.: Package No. WD11-BSMSN-BEZA:

Sl. No.	Reference Criteria/Clause/ Identification	Existing	Amended
1	Bid Document	Volume 02	Volume 02 (Amended) (Annex 1)
2	Section III – Evaluation and Qualification Criteria: A. Qualification: 4.2(c) Specific Experience in managing ES aspects. ES activities 2.	The contractor should have experience in ESMP implementation of any	The contractor should have experience in ESMP implementation of any kind of construction project.
3	IBT Clause 21.1 of Bid Data Sheet	In addition to the original of the Bid, the number of copies is: 01 (One) Copy and 01(One) USB	In addition to the original of the Bid, the number of copies is: 01 (One) Copy for Technical Part Bid and Financial Part Bid. 01(One) USB drive only for the Technical Part Bid.

All other terms and conditions as laid down in the Bid Document shall remain unchanged. This Addendum notice includes the pre-Bid meeting minutes for this package shall form integral part of the Bid Document.

A	
Jaxx .	13/02/2024
Abdullah Al	13/04/2024 Mahmud Faruk
Project Direct	

E-mail: pd.pride.beza@bsmsn.gov.bd

Phone: +8802 44826009

Copy forwarded to:				
Mr.				



Bangabandhu Sheikh Mujib Shilpa Nagar (BSMSN) Development Project (Bangladesh PRIDE Project, Project No.: P170688, Credit No.: IDA 6676-BD) Biniyog Bhaban (Level-9), E-6/B, Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh

#### Amendment of Bid Document Addendum-01

Letter No. 03.07.0000.056.014.200. 23-2009

Date: 0901.2024

It is notified for all concerned that the following amendments are hereby made in the Bid Document of "Land Development at Mirsarai EZ (Zone-11, 12, 13 & 17)", Package no.: Package No. WD11-BSMSN-BEZA:

SI. No.	Reference Criteria/Clause/Identification	Existing	Amended
1	Deadline for Bid submission: ITB Clause 22.1 of BDS and Specific Procurement Notice: Para 6	Date & Time: 14:00 Hours of 10 January 2024 (Local Time)	Date & Time: 14:00 Hours of 27 February 2024 (Local Time)
2	Technical Part Bid Opening: ITB Clause 25.1 of BDS and Specific Procurement Notice: Para 6	Date & Time: 14:30 Hours of 10 January 2024 (Local Time).	Date & Time: 14:30 Hours of 27 February 2024 (Local Time)

All other terms and conditions as laid down in the Bid Document will remain unchanged. This Addendum shall form integral part of the Bid Document.

04.01.2024

Abdullah Al Mahmud Faruk

Project Director Phone: +8802 44826009

E-mail: pd.pride.beza@bsmsn.gov.bd

7